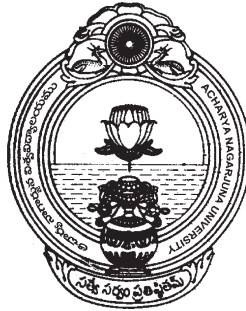


PROSPECTUS



**M.Sc. / M.Com. / M.H.R.M / LL.M. / M.A.
B.L.I.Sc. / PG Diploma / Diploma / Certificate Courses
&
B.A. / B.Com. / B.Sc. / B.B.M. / B.H.M. Courses**

**Centre for Distance Education
ACHARYA NAGARJUNA UNIVERSITY**

Nagarjuna Nagar - 522 510 A.P.

Website: www.anucde.ac.in. or www.anucde.com.

e-mail: info@anucde.ac.in.

Phone Numbers

General Enquiries	: 0863-2293356 2346222 2346208 08645 - 211023	Examination Information	: 94908-20973
New Admissions	: 0863-2346207	Exams UG Section	: 08645-211025 0863-2346229
Identification Cards	: 0863-2346206	Exams UG Section (D.R.)	: 0863-2346228
Research Cell	: 0863-2346223	Exams PG Section	: 08645-211021 0863-2346258
Study Material Issues (Store)	: 0863-2346259 08645-211024	Exams PG Section (D.R.)	: 0863-2346221
II / III / IV Year Fee Issues	: 0863-2293299	Assistant Registrar (Confidential)	: 0863-2346226
Study Centres	: 08645-211022 0863-2346224	Superintendent (Confidential)	: 0863-2346230
Public Relations Officer	: 9848285518	Examinations (J.R)	: 0863-2346255
Postal complaints	: 94908-20974	Account Section	: 0863-2346209
		Director's Peshi	: 0863-2346213
		Fax	: 0863-2293223

PRICE : Rs.100/- (Application Cost Rs.15/- + Registration & Processing Fee Rs.85/-)

CDE Website : www.anucde.ac.in or www.anucde.com

Students are requested to utilize the Web site of the CDE for the following services :

1. **Admission** : Students can download the Entrance Application Form or Admission Application Form for any course of their choice and can use it for admission purpose.
2. **Details of all courses**: Students can get the details of eligibility for admission into particular courses, Course structure, syllabi, Fee particular etc.,
3. **Details of Study Centres** : The names of all the approved Study Centres as well as the courses offered in each study centre are available from the CDE Website.
4. **Identity Card** : Each student enrolled into the CDE courses can also download the ID card from the Website. If the student finds any discrepancy in the Identity Card, the same may be intimated to the CDE office for necessary correction.
5. Details of Fee paid by students and the dues of students to CDE are also available in the Website.
6. Details examination notification and Time-tables can also be accessed from the Website.
7. **Details of Hall-tickets** : Those students who have not received the Hall-tickets for various examinations from the CDE office can download their Hall-tickets from the Web site and use them for attending the examination purpose.
8. Students who have appeared for the CDE examinations could access the CDE Website to know their result and the marks they got in the subjects they appeared.
9. **Revaluation of Papers** : If the students want to apply for revaluation of their answer scripts they can download the Revaluation Application Form from the Web site and apply for revaluation with the payment of necessary fee.
10. Old Examination Question papers for various courses are available in the Website for the convenience of students to prepare well for their examinations.
11. The details assignments topics and last dates for submission are also available in the Website.
12. The details of commencement of personal contact programme (PCP) classes for the courses offered by CDE are available in the Website.
13. Employment Guidance.
14. Online Study material (available for selective papers)
15. Online Admissions (under consideration)
16. Online Examinations (under consideration)
17. Video Lectures

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1. ACHARYA NAGARJUNA UNIVERSITY – A BRIEF PROFILE

Acharya Nagarjuna University, named after the great Buddhist philosopher Acharya Nagarjuna, was established in 1976 and is located between Vijayawada and Guntur on Kolkata - Chennai National Highway (NH 5). The university was inaugurated on 11th September, 1976 by the former President of India, Sri Fakhruddin Ali Ahmed and celebrated its Silver Jubilee in 2001. The National Assessment and Accreditation Council (NAAC) awarded B++ grade (80 – 85 Points) to Acharya Nagarjuna University.

The University was originally started as a Post Graduate Centre of Andhra University in 1967 and later grown into a full-fledged Centre of higher learning in 1976, as the Nagarjuna University, fulfilling the aspirations of the people of the area. Since then it has achieved tremendous progress through quantitative expansion and qualitative improvements on various academic fronts. This was made possible by the relentless efforts of successive Vice-Chancellors starting from Professor V. Balaiah to the present dynamic Vice-Chancellor Professor Y. R. Haragopal Reddy and a large pool of dedicated faculty, an efficient team of supporting staff and high quality student input. It has a spacious campus, spread over 293 acres.

The University caters to the educational needs of Krishna, Guntur and Prakasam districts with a network of over 435 affiliated colleges. The University and its affiliated colleges offer a wide variety of courses including Engineering, Education, Law, Pharmacy, Science, Commerce, Management and Arts. The University College offers 36 courses leading to M.A., M.Sc., M.Com., M.H.R.M., LL.M., M.B.A., M.C.A., M.Tech. and P.G.D.C.A. and also provides facilities for research leading to M.Phil., and Ph.D. The University runs 24 academic departments and 7 advanced research centres. It has two PG centers, one each at Nuzvid and Ongole.

Basic facilities such as central library, internet facility, well equipped laboratories, instrumentation centre, hostels, guest house, bank, post office, telecom centre, health centre, staff quarters, transport facilities for the staff, canteen, play ground, gymnasium with latest equipment, indoor stadium, student centre, and recreation facilities are available.

2. ABOUT THE CENTRE FOR DISTANCE EDUCATION (CDE)

Higher Education in recent years, has undergone significant paradigm shift including the shift from '**teacher-centred**' to a '**learner-centred**' learning and the replacement of the traditional method of '**learning over a specified period of time**' by the concept of informal and continuous '**lifelong learning**'. Keeping pace with the changing scenario, Acharya Nagarjuna University has started the Centre for Distance Education (CDE) to offer B.A., BBM, B.Sc. (MPC, BZC, MSCs, MPCs, MECs, MPE, Costume Design & Fashion Technology, Information Technology), Bachelor of Hotel Management(B.H.M.), B.Com(General), B.Com (Computer Applications), B.L.I.Sc. courses at the Bachelors Degree level and MA (English), MA (Telugu), MA (Hindi), MA (History), MA (Economics), MA (Political Science), MA (Sociology), MA (Social work), MA (Psychology), MA (Journalism and Mass Communication) MHRM, M.Com., MBA, MCA, Master of Hotel Management (MHM), M.Sc (Mathematics), M.Sc. (I.T), M.Sc (Botany) M.Sc (Zoology), M.Sc (Physics) M.Sc (Chemistry), M.Sc (Microbiology), M.Sc. (Computer Science), M.Sc. (Psychology), LL.M courses and PG Diploma courses in Bio-Technology, Bio-Informatics, Hospital and Health Care Management, Business Management, Marketing Management, Human Resource Management, Financial Management, Banking and Financial Management, Insurance

Management, International Business, Travel and Tourism Management, Journalism and Mass Communication, Computer Applications, Information Technology, Certificate Courses in HIV-Aids Counselling, Hotel and Hospital Housekeeping.

2.1 VISION, MISSION AND CORE FACULTY OF THE CDE:

Vision: The Centre for Distance Education strives for the realisation of a “Knowledge Society” through seamless access to sustainable and ‘learner-centric’ quality education by removing the restrictions of time and location for pursuing educational programmes of learners’ choice, irrespective of gender, geographical boundaries and working status.

Mission: The mission of the Centre is to provide quality education at affordable cost to larger sections of population by facilitating the reach of education to the doorsteps of people living in remote and far-flung areas.

FACULTY OF CENTRE FOR DISTANCE EDUCATION

Director	:	Prof. V. Chandrasekhara Rao
Addl. Director (Arts)	:	Prof. B. P. C. Bose
Addl. Director (Sciences)	:	Prof. V. Vivekavardhini
Coordinator (Exams)	:	Prof. M. Koteswara Rao
Deputy Director	:	Prof. M. V. Ram Kumar Ratnam
Coordinator (Study Centres)	:	Dr. P. Rajasekhar
Coordinator (Student Support Services)	:	Dr. K. Sumanth Kumar

Honorary Academic Advisors

Botany	:	Dr. G. Rosaiah
Zoology	:	Prof. K. S. Tilak
Physics	:	Prof. S. Sri Hari Sastry
Chemistry	:	Prof. P. V. V. Satyanarayana
Microbiology	:	Prof. M. Vijaya Lakshmi
Mathematics	:	Prof. C. Santha Kumari
LAW.	:	Prof. P. Bhaskar Rao
Commerce & Business Administration	:	Prof. V. V. L. Narasimha Rao
English	:	Prof. K. Ratna Shiela Mani
Telugu	:	Prof. G. Y. Prabhavathi Devi
Economics	:	Dr. K. Madhu Babu
History	:	Prof. P. Ramalakshmi

Political Science & Business Administration	:	Dr. M. Ravi Sekhar
Sociology	:	Dr. V. Venkateswarlu
Social Work	:	Dr. Y. Ashok Kumar
Physical Education	:	Dr. P. Johnson
Jainism	:	Dr. S. Murali Mohan
HRM	:	Prof. G. N. Brahmanandam
Engineering	:	Dr. E. Srinivasa Reddy
Education	:	Dr. M. Vanaja
Women Studies	:	Prof. T. Satyavathi
Ambedkar Studies	:	Prof. N. Samuyelu
Biotechnology & Bioinformatics	:	Prof. K. R. S. Sambasiva Rao
Library Science	:	Sri K. Venkata Rao
Computers & IT	:	Prof. I. Ramesh Babu
Psychology	:	Prof. U. Vindhya
Journalism and Mass Communication	:	Dr. G. Chenna Reddy
Food and Nutrition	:	Dr. B. Babitha

Academic Counsellors (Full Time)

Commerce & Management	:	Sri N. Srihari
Commerce & Management	:	Sri E. Koteswara Rao
Physics	:	Sri S. Bala Murali Krishna
Physics	:	Sri M. Kondaiah
Zoology	:	Dr. T. A. V. Prasad
Botany	:	Dr. T. Sreevalli
Zoology	:	Dr. P. Bhaskar Tataji
Law	:	Dr. K. V. Ravi Kumar
Political Science	:	Sri CH. Vinod Kumar
Economics	:	Dr. M. Syamala
Economics	:	Smt. P. Suneetha
Economics	:	Dr. Shaik Ameer
Economics	:	Miss P. Mercy Kumari
Chemistry	:	Sri CH. Sarat Kumar

Grievance Redressal & Student Support Services

The following committees are constituted to help the students in solving their problems and also for providing guidance. Students are advised to contact the concerned members, with a written representation for receiving help.

1. **Committee for Admission matters :**

Dr. J. Venkata Rao, Academic Co-ordinator - Overall In-charge

Other Members:

- | | | |
|--|---|--------|
| 1. Dr. T. A.V. Prasad, Academic Counselor | - | Member |
| 2. Dr. P. Bhaskar Tataji, Academic Counselor | - | Member |
| 3. Sri E. Koteswara Rao, Academic Counselor | - | Member |
| 4. Sri N. Srihari, Academic Counselor | - | Member |
| 5. Sri T. Subramanyam | - | Member |

Phone Nos: 0863 – 2346207; 08645-211023

Committee deals with the following:

1. Counseling the students regarding eligibility.
2. Change of Course / Group / II Language / Optional papers.
3. Rectification of errors in admission.
4. Identification Cards
5. Name Correction
6. Change of Address
7. Lateral Entry
8. Genuineness of the Certificates
9. Fee related problems

2. **Committee for Study Material Problems:**

Deputy Director - Overall Incharge

Other Members:

- | | | |
|---------------------------------------|---|--------|
| 1. Sri M. Kondiah, Academic Counselor | - | Member |
| 2. Sri Ch. Vinod, Academic Counselor | - | Member |
| 3. Miss. K. Sree Vani | - | Member |

Phone Nos: 0863 – 2346259; 08645-211024

Committee deals with the following:

1. Supply of Material to those who have not received or received wrong material
2. Material issue for spot admissions and also by study centres.
3. e-learning etc.,

3. **Committee for allotment of Study centres and arrangement of Theory and Practical Classes:**

Co-ordinator (Study Centres) - Overall Incharge

Other Members:

- | | | |
|--|---|--------|
| 1. Sri Ch. Sarat Kumar, Academic Counselor | - | Member |
| 2. Sri N. Kalahasti | - | Member |
| 3. Sri R. Anand Kishore | - | Member |

Phone Nos: 0863 – 2346224, 08645-211022

Committee deals with the following:

1. Change of Study Centre / allotment of nearest study centre to those who have not opted / or incorrect option of study centre.

4. Examinations:**a. Committee for UG Examination matters :**

Joint Registrar (Examinations) - Overall Incharge

Other Members:

1. Deputy Registrar (UG Examinations) - Member
2. Superintendent (UG Examinations) - Member
3. Smt. P. Suneetha, Academic Counselor - Member

Phone Nos: UG Exams Section : 08645-211025; 0863-2346229,

Deputy Registrar (UG Exams) : 0863- 2346228

Joint Registrar (Exams) : 0863-2346255

Committee deals with the following:

1. Change of Examination Centres for UG Students
2. Hall ticket problems for UG courses
3. Student grievances regarding marks memos, Provisional Certificate, Original Degree, Consolidated Marks Memos, Transfer Certificates, Migration Certificate, Study Certificates, Duplicate Marks Memos etc.,
4. Student grievances regarding Name Correction, Father Name Correction in Marks Certificates.
5. Revaluation results

b. Committee for PG Examination matters :

Joint Registrar (Examinations) - Overall Incharge

Other Members:

1. Deputy Registrar (PG Examinations) - Member
2. Superintendent (PG Examinations) - Member
2. Miss. P. Mercy Kumari, Academic Counselor - Member

Phone Nos: PG Exams Section : 08645-211021; 0863-2346258,

Deputy Registrar (PG Exams) : 0863- 2346221

Joint Registrar (Exams) : 0863-2346255

Committee deals with the following:

1. Change of Examination Centres for PG Students
2. Hall ticket problems for PG Courses
3. Student grievances regarding marks memos, Provisional Certificate, Original Degree, Consolidated Marks Memos, Transfer Certificates, Migration Certificate, Study Certificates, Duplicate Marks Memos etc.,
4. Student grievances regarding Name Correction, Father Name Correction etc.,
5. Revaluation results of PG Courses.

5. Committee for Mid-term Examinations / Practical Examinations:

Additional Director (Science) - Overall Incharge

Other Members:

1. Co-ordinator (Examinations) - Member
2. Sri M. Sai baba, Assistant Registrar - Member

3. Dr. Sk. Ameer, Academic Counselor - Member
4. Sri S. Bala Murali Krishna, Academic Counselor - Member

Phone Nos: 0863- 2346226; 08645-2111028

Committee deals with the following:

1. Providing information to students regarding Midterm Examinations and Project Related information (B.Tech. & M.Tech. Only)
2. Practical examination problems
3. Informing students regarding Practical examinations.

6. Committee for issues related to Research Courses:

Co-ordinator (Examinations) - Overall Incharge

Other Members:

1. Sri M. Sai baba, Asst. Registrar - Member
2. Sri O. Nageswara Rao - Member
3. Dr. T. Sreevalli, Academic Counselor - Member
4. Dr. K. V. Ravi Kumar, Academic Counselor - Member

Phone Nos: 0863- 2346230; 2346226; 08645-211028

Committee deals with the following:

1. Problems relating to topic / guide approval.
2. Providing information to students regarding fee particulars and dates.
3. Providing information to students regarding viva-voce

7. Committee for Assignments / Project Work:

Co-ordinator (Examinations) - Overall Incharge

Other Members:

1. Sri M. Sai baba, Assistant Registrar - Member
2. Miss P. Mercy Kumari, Academic Counselor - Member
3. Smt. P. Suneetha, Academic Counselor - Member
4. Smt. Savitha - Member
5. Sri Vishnu Vardhan Reddy - Member

Phone Nos: 0863- 2346226; 08645-2111028

Committee deals with the following:

1. Providing information on Assignment topics / Project Proposals to Students
2. Providing information on Submission dates for assignments and Project / Dissertation Proposals, Project / Dissertation Reports.
3. Problems relating to Project approval to the students.
4. Attending to grievances regarding Assignments, Project Proposals etc., from students

8. Committee for General Enquiries / Dispatch problems:

Co-ordinator (Student Support Services) - Overall incharge

P.R.O. - Member

Smt. Bhagya Lakshmi - Member

Phone Nos: 0863-2346222; 0863-2346208; 0863- 2293299; 0863-2293356; 9490820973;
9490820974;

P.R.O. : 9848285518

3. COURSES OFFERED BY THE CDE

Code	Course	Eligibility	Duration	Medium
P.G. Science Courses				
01	M.Sc. Botany	B.Sc. with Botany	2 Yrs	English
02	M.Sc. Zoology	B.Sc. with Zoology	2 Yrs	English
03	M.Sc. Physics	B.Sc. with Physics & Maths	2 Yrs	English
04	M.Sc. Chemistry	B.Sc. with Chemistry	2 Yrs	English
05	M.Sc. Microbiology	B.Sc. with Botany or Microbiology	2 Yrs	English
06	M.Sc. Mathematics	B.A/ B.Sc. with Maths	2 Yrs	English
140	M.Sc. Psychology	Any Bachelors Degree	2 Yrs	English
Computer & IT Courses				
28	M.Sc. (I.T.)	Any Bachelors Degree with Maths or IT or Electronics or Computer Science or Computer Applications	2 Yrs	English
109.	M.Sc. Computers	Any Degree with computer Science or Computer Applications or BCA or any Degree with One year PGDCA or B.Sc. IT.	2 Yrs	English
24	Master of Computer Applications (MCA)	Pass in Entrance Test and Pass in any Bachelors Degree (other than BFA & BOL) with Mathematics at Inter or Degree level	3 Yrs	English
Commerce & Management Courses				
12	M.Com. (Accountancy)	B.Com / BBM	2 Yrs	English
13	M.Com. (Banking)	B.Com / BBM	2 Yrs	English
101	MBA (Marketing)	Pass in Entrance Test and Pass in any Bachelors Degree (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
102	MBA (Finance)	Pass in Entrance Test and Pass in any Bachelors Degree (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
103	MBA (Human Resource Management)	Pass in Entrance Test and Pass in any Bachelors Degree (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
105	MBA (Banking & Insurance Management)	Pass in Entrance Test and Pass in any Bachelors Degree (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
137	MBA (Hospital Administration)	Pass in Entrance Test and Pass in any Bachelors Degree (other than BFA & BOL) with Mathematics at 10th or Inter or Degree	2 Yrs	English
23	Master of Human Resource Management (MHRM)	Any Bachelors Degree	2 Yrs	English

Code	Course	Eligibility	Duration	Medium
PG. Arts Courses				
14	M.A. (English)	Any Bachelors Degree with English	2 Yrs	English
15	M.A. (Telugu)	Any Bachelors Degree with Telugu	2 Yrs	Telugu
16	M.A.(Economics) (Economics of Industry option)	Bachelors Degree with Economics in I, II & III years	2 Yrs	Telugu
17	M.A. (History)	Any Bachelors Degree	2 Yrs	Telugu
18	M.A. (Political Science)	Any Bachelors Degree	2 Yrs	Telugu
19	M.A. (Sociology)	Any Bachelors Degree	2 Yrs	Telugu
20	M.A.(Economics) (Agricultural Economics and Rural development option)	Bachelors Degree with Economics in I, II & III years	2 Yrs	Telugu
21	M.A. (Social Work)	Any Bachelors Degree	2 Yrs	English
29	MA (Journalism and Mass Communication)	Any Bachelors Degree	2 Yrs	English
110	M.A. (Hindi)	Any degree with Hindi as second language or with Hindi as special subject or Rastra Bhasha Praveena from Dakshin Bharat Hindi Prachar Sabha, Madras or Visharad Diploma of Hind of Dakshin Bharat Hindi Prachar Sabha or Sahitya Sammalan, Allahabad.	2 Yrs	Hindi
Law Courses				
07	LL.M. (Labour Laws)	LL.B. / B.L.	2 Yrs	English
08	LL.M. (Constitutional and Administrative Law)	LL.B. / B.L.	2 Yrs	English
09	LL.M. (Torts & Crimes)	LL.B. / B.L.	2 Yrs	English
10	LL.M. (Corporate & Securities Law)	LL.B. / B.L.	2 Yrs	English
UG Arts Courses				
40	B.A. (Economics, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
41	B.A. (Economics, Public Admn., Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
42	B.A. (Economics, Public Admn., Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
43	B.A. (Economics, History, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
44	B.A. (Economics, Politics, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
45	B.A. (History, Politics, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
46	B.A. (Public Admn., Politics, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
47	B.A. (Public Admn., Politics, History)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
48	B.A. (Maths, Politics, Economics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
49	B.A. (Maths, English, History)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
50	B.A. (Maths, Telugu History)	10 + 2 Stream / Pass in Entrance Test	3 Yrs	Telugu

Code	Course	Eligibility	Duration	Medium
51	B.A. (English, Economics, Public Admn.)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
52	B.A. (English Economics, Political Science)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
53	B.A. (English, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
54	B.A. (English, Politics, Public Admn.)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
55	B.A. (English, History, Telugu)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
56	B.A. (Telugu, History, Sociology)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
57	B.A. (Telugu, History, Politics)	10+2 Stream / Pass in Entrance Test	3 Yrs	Telugu
66	B.A. (Maths, Economics, Statistics)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
67	B.A. (Maths, Statistics, Computer Applications)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
112	B.A. (Maths, English, Statistics)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
UG Commerce & Management Courses				
58	B.Com. (General)	10 + 2 Stream or Pass in Entrance Test	3 Yrs	Telugu
68	B.Com. (Computer Applications)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
64	Bachelor of Business Management (BBM)	10 + 2 Stream or Pass in Entrance Test	3 Yrs	English
65	Bachelor of Hotel Management (BHM)	10 + 2 Stream or Pass in Entrance Test	3 Yr	English
UG Science Courses				
59	B.Sc. (Botany, Zoology, Chemistry)	10 + 2 Stream with relevant subjects / Pass in Entrance Test	3 Yrs	English Telugu
60	B.Sc. (Maths, Physics, Chemistry)	10 + 2 Stream with relevant subjects / Pass in Entrance Test	3 Yrs	English Telugu
61	B.Sc. (CD & FT)	10 + 2 Stream with Maths / Pass in Entrance Test	3 Yrs	English
62	B.Sc. (Information Technology)	10 + 2 Stream with Maths / Pass in Entrance Test	3 Yrs	English
63	B.Sc. (Maths, Statistics, Computers)	10+2 Stream with Maths / Pass in Entrance Test	3 Yrs	English
71	B.Sc. (Maths, Physics, Electronics)	10 + 2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English
72	B.Sc. (Maths, Electronics, Computers)	10 + 2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English
73	B.Sc. (Maths, Physics, Computers)	10 + 2 Stream with relevant subjects or Pass in Entrance Test	3 Yr	English
One year Courses				
80	Bachelor of Library Information Science (BLISc)	Any Graduate	1 Yr	English

Code	Course	Eligibility	Duration	Medium
PG Diploma Courses				
81	PG Diploma in Bio-informatics (PGDBI)	Any Graduate with relevant subject	1 Yr	English
82	PG Diploma in Biotechnology (PGDBT)	Any Graduate with relevant subject	1 Yr	English
Management Diploma Courses				
83	PG Diploma in Hospital and Health Care Management (PGDHMM)	Any Graduate	1 Yr	English
84	PG Diploma in Business Management (PGDBM)	Any Graduate	1 Yr	English
85	PG Diploma in Marketing Management (PGDMM)	Any Graduate	1 Yr	English
86	PG Diploma in Human Resource Management (PGDHRM)	Any Graduate	1 Yr	English
87	PG Diploma in Financial Management (PGDFM)	Any Graduate	1 Yr	English
88	PG Diploma In Banking and Financial Management (PGDBFM)	Any Graduate	1 Yr	English
89	PG Diploma in International Business (PGDIB)	Any Graduate	1 Yr	English
90	PG Diploma in Travel and Tourism Management (PGDTTM)	Any Graduate	1 Yr	English
91	PG Diploma in Insurance Management (PGDIM)	Any Graduate	1 Yr	English
92	PG Diploma in Hotel Management (PGDHM)	Any Graduate	1 Yr	English
94	PG Diploma in Journalism & Mass Communication (PGDJM)	Any Bachelors Degree	1 Yr	English
95	PG Diploma in Computer Applications (PGDCA)	Any Bachelors Degree with Maths either at Degree or Inter level	1 Yr	English
96	PG Diploma in Information Technology (PGDIT)	Any Bachelors Degree with Maths / Computer Science/ Computer Applications / IT / Electronics	1 Yr	English
Diploma Courses				
134	Food Production	SSC or its Equivalent	1 Yr	English
Certificate Courses				
77	HIV/AIDS Counselling	Any Bachelors Degree or having Paramedical Qualification with 10+2	6 Months	English
133	Hotel and Hospital House Keeping	SSC or its Equivalent	6 Months	English

Note: Please Refer to Websites: www.anucde.ac.in or www.anucde.com for detailed information.

3.1 GENERAL ELIGIBILITY CRITERIA :

1. There is no upper age restriction for admission into any course.
2. Students who were awarded bachelors degrees from Universities other than Acharya Nagarjuna University are required to pay Rs.100/- extra towards Recognition Fee. Transfer and Migration Certificates need not be submitted for admission. However, candidates desirous of obtaining TC from the CDE shall have to submit proof of date of birth.
3. Candidates from any part of India will be given admission based on the requisite qualifications mentioned for the course, provided they select one of the study centres in Andhra Pradesh and personally attend and write their examinations at the allotted Examination Centre till they complete the course.
4. Candidates from abroad are also eligible for admission into all the courses provided:
 - a) They fulfill the requisite qualifying requirements mentioned for the courses.
 - b) They furnish an address in India for correspondence and dispatch of study material and any other information.
 - c) CDE does not entertain any correspondence on foreign address.
 - d) They should personally attend and write their examinations at the allotted Examination Centre till they complete the course.

3.2 PG SCIENCE COURSES

3.2.1 M.Sc. BOTANY (Course Code :01)

- a. **Eligibility for admission into the Course:** A pass in B.Sc. with Botany as one of the subjects.
- b. **Duration of the Course :** Two Years.
- c. **Medium of Instruction :** English only.
- d. **Course of Study :** At the end of the first year, the candidate has to appear for the M.Sc Botany previous examination. The previous examination consists of four Theory Papers and two Practical Papers and final year examination consists of four Theory Papers and two Practical Papers as given in the course structure. Each paper carries 100 marks without any internal assessment component. The duration of examination for Theory Papers will be three hours and for Practical examination the duration will be four hours.

M.Sc. BOTANY COURSE STRUCTURE:

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DBOT01	Biology and Diversity of Algae, Bryophytes, Pteridophytes and Gymnosperms	100
DBOT02	Systematics of angiosperms and Plant Ecology	100
DBOT03	Cytology, Genetics and Plant Breeding	100
DBOT04	Plant physiology and Metabolism	100
DBOTL01	Practical - I : Based on DBOT01 & DBOT02 theory papers	100
DBOTL02	Practical - II :Based on DBOT03 & DBOT04 theory papers	100

Final Year

DBOT21	Development biology of Angiosperms and Elthanobotany	100
DBOT22	Microbiology, Mycology and Plant Diseases	100
DBOT23	Cell biology and Molecular biology	100
DBOT24	Plant biotechnology	100
DBOTL21	Practical - I : Based on DBOT21 & DBOT22 theory papers	100
DBOTL22	Practical - II: Based on DBOT23 & DBOT24 theory papers	100

- e. **Fee Structure:** Refer Annexure - II
 f. **Examinations:** Annual system of examinations without internal assessment Component.
 g. **List of Study centres :** Refer Annexure - I

3.2.2 M.Sc. ZOOLOGY (Course Code :02)

- a. **Eligibility for admission into course:** A pass in B.Sc. with Zoology as one of the subjects of study.
 b. **Duration of the course:** Two Years
 c. **Medium of Instruction:** English only.
 d. **Course of Study:** At the end of the first year, the candidate has to appear for the M.Sc Zoology Previous examination. The previous examination consists of four Theory Papers and two Practical Papers and final year examination consists of four Theory Papers and two Practical Papers as given in the course structure. Each theory paper carries 100 marks without any internal assessment component. The duration of examination for theory papers will be three hours. Each practical examination carries 100 marks and the duration of examination will be four hours.

M.Sc. ZOOLOGY COURSE STRUCTURE :

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DZOO01	Systematics and Anatomy of Invertebrates	100
DZOO02	Systematics and Anatomy of Chordates and Gamete Biology	100
DZOO03	Cell Biology, Genetics and Evolution	100
DZOO04	Animal Ecology and Wildlife	100
DZOOL01	Practical - I : Anatomy of Invertebrates and Ecology	100
DZOOL02	Practical - II :Anatomy of Chordates and Gamete Biology	100
Final Year		
DZOO21	Animal Physiology	100
DZOO22	Aquaculture	100
DZOO23	Parasitology and Immunology	100
DZOO24	Biotechnology	100
DZOOL21	Practical - I: Animal Physiology, Parasitology and Immunology	100
DZOOL22	Practical - II: Aquaculture	100

- e. **Fee Structure:** Refer Annexure - II
 f. **Examinations:** Annual system of examinations without internal assessment Component.
 g. **List of Study centres :** Refer Annexure - I

3.2.3 M.Sc PHYSICS (Course Code :03)

- Eligibility for admission into course:** A pass in B.Sc. with Maths and Physics as subjects of study.
- Duration of the Course :** Two Years.
- Medium of Instruction :** English only.
- Course of Study :** At the end of the first year, the candidate has to appear for the M.Sc Physics Previous examination. The previous examination consists of four theory papers and two Practical Papers and final year examination consists of four theory papers and two Practical Papers as given in the course structure. Each theory paper carries 100 marks without any internal assessment component. The duration of examination for theory papers will be three hours. Each practical examination carries 100 marks and the duration of examination will be three hours.

M.Sc. PHYSICS COURSE STRUCTURE:

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DPHY01	Mathematical Physics	100
DPHY02	Classical Mechanics and Statistical Mechanics	100
DPHY03	Quantum Mechanics	100
DPHY04	Electronics	100
DPHYL01	Practical - I : General Practical	100
DPHYL02	Practical - II : Electronics	100
Final Year		
DPHY21	Electromagnetic Theory and Modern Optics	100
DPHY22	Nuclear Physics, Molecular and Resonance spectroscopy	100
DPHY23	Solid State Physics I	100
DPHY24	Solid State Physics II	100
DPHYL21	Practical - I : Electronics	100
DPHYL22	Practical - II :Solid State Physics	100

- Fee Structure: First Year :** Refer Annexure - II
- Examinations:** Annual system of examinations without internal assessment Component.
- List of Study centres :** Refer Annexure - I

3.2.4 M.Sc. CHEMISTRY (Course Code :04)

- Eligibility for admission into course:** A pass in B.Sc. with Chemistry as one of the subjects of study.
- Duration of the course :** Two Years.
- Medium of Instruction :** English only.
- Course of study :** At the end of the first year, the candidate has to appear for the M.Sc Chemistry Previous examination. The previous examination consists of four theory papers and three Practical Papers and final year examination consists of four theory papers and two Practical Papers as given in the course structure. Each theory paper carries 100 marks without any internal assessment component. The duration of examination for theory papers will be three hours and practical examination is of six hours duration.

M.Sc. CHEMISTRY COURSE STRUCTURE :

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DCHE01	General Chemistry	100
DCHE02	Inorganic Chemistry	100
DCHE03	Organic Chemistry	100
DCHE04	Physical Chemistry	100
DCHEL01	Practical - I : Inorganic Chemistry	66
DCHEL02	Practical - II :Organic Chemistry	67
DCHEL03	Practical - III:Physical Chemistry	67
Final Year		
DCHE21	Analytical Chemistry	100
DCHE22	Inorganic Chemistry	100
DCHE23	Organic Chemistry	100
DCHE24	Environmental Chemistry	100
DCHEL21	Practical - I : Inorganic, Organic, Environmental Chemical Analysis	100
DCHEL22	Practical - II: Instrumental Methods for Analysis	100

- f. **Fee Structure:** Refer Annexure - II
- g. **Examinations:** Annual system of examinations without internal assessment Component.
- h. **List of Study centres :** Refer Annexure - I

3.2.5. M.Sc. Microbiology (Course Code :05)

- a. **Eligibility for admission into course:** Candidates who have passed B.Sc. with Microbiology or Botany as one of the subjects are eligible for admission. In addition to above the candidates who have passed B. Sc with Zoology / Bio-Chemistry /Agriculture/Aquaculture / Pharmacy / Medical Lab Technology / Biotechnology / Veterinary Science as one of the subjects are also eligible for admission.
- b. **Duration of the course:** Two Years.
- c. **Medium of Instruction:** English only.
- d. **Course of study:** At the end of the first year the candidate has to appear for the M.Sc Microbiology. The previous examination consists of four Theory Papers and two Practical Papers and final year examination consists of four Theory papers and two Practical papers as given in the course structure. Each theory paper carries 100 marks without any internal assessment component. The duration of examination for Theory papers will be three hours and Practical examinations of four hours duration.

M.Sc. MICROBIOLOGY COURSE STRUCTURE :

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DMB01	Introduction Microorganisms	100
DMB02	Microbiological methods	100
DMB03	Microbial Psysiology and Biochemistry	100

DMB04	Environmental and Agricultural Microbiology	100
DMBL01	Practical - I : Microbes and Microbiological methods	100
DMBL02	Practical – II:Microbial physiology, Environmental and Agricultural Microbiology	100

Final Year

DMB21	Medical Microbiology	100
DMB22	Immunology and cellular Microbiology	100
DMB23	Microbial genetics and Molecular Biology	100
DMB24	Food & Industrial Microbiology	100
DMBL21	Practical - I :Microbial genetics, Molecular biology and immunology	100
DMBL22	Practical - II: Medical, Food & Industrial Microbiology	100

- e. **Fee Structure: First Year** : Refer Annexure - II
- f. **Examinations:** Annual system of examinations without internal assessment component.
- g. **List of Study centres** : Refer Annexure - I

3.2.6. M. Sc. MATHEMATICS (Course Code :06)

- a. **Eligibility for admission into the Course:** Pass in B.A. or B.Sc. with Mathematics as main or ancillary or one of the three equal subjects.
- b. **Duration of the course:** Two years.
- c. **Medium of Instruction** : English only.
- d. **Course of study:** At the end of the first year, the candidate has to appear for the M.Sc. Mathematics previous examination consisting of four papers. Similarly at the end of second year, the candidate has to appear for final examination consisting of four papers as given in the course structure. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

M.Sc. MATHEMATICS COURSE STRUCTURE :

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DM01	Algebra	100
DM02	Analysis	100
DM03	Complex Analysis and Special Functions and Partial Differential Equations	100
DM04	Theory of Ordinary Differential Equations	100
Final Year		
DM21	Topology and Functional Analysis	100
DM22	Measure and Integration	100
DM23	Analytical Number Theory and Graph Theory	100
DM24	Rings and Modules	100

- e. **Fee structure:** Refer Annexure - II
- f. **Examinations:** Annual system of examinations without internal assessment component.
- g. **List of Study centres** : Refer Annexure - I

3.2.7. M.Sc. PSYCHOLOGY (Course Code :140)

- a. **Eligibility for admission into Course :** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :** Two years.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- d. **Course of Study :** At the end of the first year, the candidate has to appear for the M.Sc. Psychology previous examination. The previous examination consists of four theory papers and One Practical paper and final year examination consists of four theory papers and one practical paper as given in the course structure. Each theory paper carries 100 marks (25 Marks internal assessment and 75 Marks year end examinations). Each practical examination carries 100 Marks.

M.Sc. Psychology Course Structure :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I Year				
DPSY01	General Psychology	25	75	100
DPSY02	Development Psychology	25	75	100
DPSY03	Personality	25	75	100
DPSY04	Social Psychology	25	75	100
	Practical - I		100	100
II Year				
DPSY21	Psychopathology	25	75	100
DPSY22	Research Methodology	25	75	100
DPSY23	Counselling	25	75	100
DPSY24	Organizational Psychology	25	75	100
	Practical - II		100	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks.

Internal Assessment by way of Assignments : Refer to Page No.18

- e. **Fee Structure :** Refer Annexure - II
- f. **List of Study centres :** Refer Annexure - I

3.3 COMPUTERS & IT COURSES**3.3.1 M.Sc. (Computer Science) (Course Code :109)****Note :-**

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.

3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** Pass in Any Bachelors Degree with computer science or Computer Applications as one of the subjects or BCA or B.Sc. (IT) or any degree with ONE year PGDCA or any PG Degree with ONE year PGDCA.
 - b. **Duration of the Course :** Two Years.
 - c. **Medium of Instruction :** English only.
 - d. **Course of Study :** The following course structure is tentatively proposed and minor changes are alterations may take place if the University deems necessary.

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I YEAR:				
DMCS01	Data Structures	25	75	100
DMCS02	Object Oriented Programming	25	75	100
DMCS03	Computer Organization	25	75	100
DMCS04	Discrete Mathematical Structures	25	75	100
DMCS05	Software Engineering	25	75	100
DMCS06	Distributed Operating System	25	75	100
DMCS07	Data Base Management Systems	25	75	100
DMCS08	Theory of Automata and Formal language	25	75	100
DMCS09	Computer Networks	25	75	100
DMCS10	Design & Analysis of Algorithms	25	75	100
LABS				
11	Data Structures Lab using C++	25	75	100
12	Object Oriented Programming Lab in JAVA	25	75	100
13	OS Lab	25	75	100
14	ORACLE Lab	25	75	100
II YEAR:				
1	User Interface Design	25	75	100
2	Computer Graphics	25	75	100
3	Object Oriented Analysis & Design	25	75	100
4.a/4.b	Advanced Computer Architecture / Microprocessor & Applications	25	75	100
5.a/5.b	Cryptography & Network Security / TCP/IP	25	75	100
6	Data Ware Housing & Data Mining	25	75	100
7.a/7.b	Embedded Systems / Image Processing	25	75	100
8.a/8.b	Artificial Intelligence / Compiler Design	25	75	100
LABS				
9	Networks Lab	25	75	100
10	Visual Programming & Web Programming	25	75	100
11	Project			100

Internal Assessment by way of Assignments : Every student will be given assignments which carry a weightage of 25% marks. There will be two assignments per each paper. The average of two will be counted for the purpose of final result. The student must be in touch with the study centre for receiving the topics for assignments or they can download the topics from www.anucde.com and they should follow the dates given in Academic Calendar for submission of assignments. **Separate intimation will not be sent. Those who couldnot submit the assignments within the stipulated time, are also permitted on payment of Rs.500/- as Tatkal Fee, in addition to late fee, upto one week after the completion of last date for submission with late fee.**

1. The main purpose of assignment is to test the student's comprehension of the course material sent to him and also in helping him in getting through the courses. The answers should be complete in all respects. Incomplete answers bring poor marks. The assignments are to be submitted to **the Coordinator (Exams) before the due date**. All the student should retain a copy of all assignment responses which he / she submits.
2. **Answering Assignments:** While Answering Assignments:
 - i) A student should read the assignment carefully and follow the specific instructions, if any.
 - ii) He / She has to study thoroughly the units on which assignments are based.
 - iii) He / She should note down relevant points of answers; rearrange those points in a logical order and draw a rough outline of answer. In respect of essay questions, introduction as well as conclusion is to be given. The answer should be logical, cohesive and it should have clear connections between sentences and paragraphs.
The answer should cover all the main points of the question. while solving numerical questions, proper format should be used. The working notes is to be given wherever necessary.
 - iv) Assignments are to be submitted in A4 size papers providing for clearcut margins and sufficient space in between each answer and should be in the form of separate books for each paper.
 - v) The responses should be in **candidate's own handwriting. Print or typed answers will not be accepted.** Answers copied either from the course material sent by the university or from the response sheets of other students will get zero marks.
 - vi) Each assignment is to be answered separately. The question number is to be given with each answer.
3. **Submission of Assignments :** While submitting Assignments, Assignment - 1 and Assignment - 2 for each paper should be bounded as one book and candidate must write the following information on the top cover and also on the first page of the response sheet for Assignment -1 and Assignment - 2.

Assignment Submission Form

Enrolment No :

Batch. : Academic Year / Calendar Year

Course Code :

Course Title :

Year of the study : I / II / III

Subject Code :

Subject Title :

Assignment No. :

Date of Submission :

Name of the Student :

Address :

.....

.....

.....

Phone No. :

E_mail :

Signature :

Please enclose two sets of receipt along with your assignments

CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY
Nagarjunanagar, Guntur - 522 510

Receipt

Sl.No. Date :

Applicant's Name :

Name of the Course : Year :

Reference No/Enrolment No : Batch :

S.No.	Paper Titles	Assignment - I	Assignment - II
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Total No. of Assignments			

Name of the Receiver :

Signature

4. If pass marks are not obtained in any assignment, it should be resubmitted. Once the pass marks are obtained, the assignment cannot be resubmitted for improvement of marks / class.
- e. **Fee Structure:** Refer Annexure - II
- f. **List of Study centres :** Refer Annexure - I

3.3.2 M.Sc. (Information Technology) (Course Code :28)

- a. **Eligibility for admission into the Course:** Pass in any Bachelors Degree with Mathematics / Electronics / Computer Science / Computer Applications / Information Technology as a subject of study either at inter or Degree level.

or

Any Graduate with a 6 Months Certificate Course in information Technology or Computers.

- b. **Duration of the Course :** Two Years.
- c. **Medium of Instruction :** English only.

M.Sc. INFORMATION TECHNOLOGY COURSE STRUCTURE:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I Year				
DMSIT01	Basics of IT	25	75	100
DMSIT02	Computer Networks	25	75	100
DMSIT03	Computer Organisation	25	75	100
DMSIT04	Data Structure with C	25	75	100
DMSIT05	Operating Systems	25	75	100
DMSIT06	DBMS	25	75	100
Labs				
DMSITL01	C Lab		100	100
DMSITL02	Oracle Lab		100	100
II Year				
DMSIT21	Software Engineering	25	75	100
DMSIT22	C++	25	75	100
DMSIT23	TCP / IP	25	75	100
DMSIT24	Data Mining and Techniques	25	75	100
DMSIT25	Cryptography & Network Security	25	75	100
DMSIT26	Artificial Intelligence	25	75	100
Labs				
DMSTIL21	Java Lab		100	100
DMSTIL22	VC++ Lab		100	100
	Project			200

- * Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks.

Internal Assesment by way of Assignments : Refer to Page No.18

- e. **Fee Structure:** Refer Annexure - II
- f. **List of Study centres :** Refer Annexure - I

3.4 COMMERCE AND MANAGEMENT COURSES

3.4.1 MASTER OF COMMERCE (M.Com.)(Course Code :12 - Accounting, 13 - Banking)

- a. **Eligibility for admission into the course:** Pass in B.Com. and B.B.M. degree examination of this University or that of any other university recognised as equivalent thereto.
- b. **Duration of the course:** Two Years.
- c. **Medium of Instruction :** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the centre for distance education will be in English only. The students are, however, given an option to write the university examinations in either English or Telugu medium.
- d. **Course of study:** At the end of the first year, the candidate has to appear for the M.Com previous examination. The previous examination consists of five papers and final examination consists of five papers as given in the course structure. In the second year, the candidate has to choose one of the mentioned elective groups consisting of three papers in addition to the two compulsory papers. However the CDE can offer both / either of the elective groups depending on the enrolment. The electives that are offered by the CDE will be decided at the commencement of the second year. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

M.Com – Course Structure

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DCM01	Perspectives of Management	100
DCM02	Business Environment	100
DCM03	Marketing Management	100
DCM04(NR)	Financial Management	100
DCM05	Human Resource Management	100
Final year : In addition to the following two compulsory papers, the candidate has to select one of the following elective groups.		
DCM21	International Business	100
DCM22	Management of Information Systems	100
Elective: Accounting (a)		
DCM23	Advanced Financial Accounting	100
DCM24	Advanced Cost and Management Accounting	100
DCM25	Taxation	100
Elective: Banking (b)		
DCM26	Commercial Banking	100
DCM27	Central Banking and Development Banking	100
DCM28	Finance of Foreign Trade and International Banking	100

- e. **Fee structure:** Refer Annexure - II
- f. **List of Study centres :** Refer Annexure - I

3.4.2 MASTER OF HUMAN RESOURCE MANAGEMENT (M.H.R.M)(Course Code :23)

- Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- Duration of the Course :** Two years.
- Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- Course of Study :** The Programme consisting of the following 10 papers (including project work), which are spread over two academic years. The course structure is as follows .

M.H.R.M. Course Structure:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I Year				
DMHR01	Perspectives of Management	25	75	100
DMHR02	Human Resource Management	25	75	100
DMHR03	Labour Welfare and Social Security	25	75	100
DMHR04	Organisational Behaviour	25	75	100
DMHR05	Employee Compensation Management	25	75	100
II Year				
DMHR21	Human Resource Development, Strategies & Systems	25	75	100
DMHR22	Industrial Relations Management	25	75	100
DMHR23	Labour Legislation & Case Law	25	75	100
DMHR24	Change Management and Organisational Development	25	75	100
Project	Project Report		100	100

- * Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks.

Internal Assesment by way of Assignments : Refer to Page No.18

Project Proposal: The proposal for project work should be prepared in consultation with the guide and it should be sent to the coordinator (Exams), CDE, ANU for approval within the stipulated time as shown in the academic schedule. The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.,

Every student must prepare two copies of project report and should submit one copy to the Co-ordinator (exams), CDE, ANU and another copy may be retained by the student.

- Fee Structure :** Refer Annexure - II
- List of Study centres :** Refer Annexure - I

3.5. PG ARTS COURSES

3.5.1 MASTER OF ARTS : ENGLISH (Course Code :14)

a. **Eligibility for Admission into Course:**

1. Pass in B.A./B.Com./B.Sc. with English as one of the subjects of Degree Examination of this University or any other University recognised as equivalent there to.
2. Professional graduates with one paper in English as one of the subjects of study at graduate level.

b. **Duration of the course:** Two Years.

c. **Course of study:** At the end of the first year, the candidate has to appear for the M.A. (English) previous examination. The previous examination consists of five papers and final examination consists of five papers as given in the course structure. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

MA (English) Course Structure :

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DEG01	History of the English Language	100
DEG02	Shakespeare	100
DEG03	Modern Literature -I (1550 - 1700)	100
DEG04	Modern Literature - II (1700 - 1850)	100
DEG05	Modern English Literature - III (1850 - 1950)	100
Final Year		
DEG21	Literary Criticism	100
DEG022	American Literature	100
DEG023	Indian English Literature	100
DEG24	Twentieth Century Poetry and Drama	100
DEG25	Twentieth Century Prose and Fiction	100

d. **Fee structure:** Refer Annexure - II

e. **List of Study centres :** Refer Annexure - I

3.5.2 MASTER OF ARTS : TELUGU (Course Code :15)

a. **Eligibility for admission into Course:** The candidates should have passed BA /B.Sc/ B.Com with Telugu as one of the subjects of study or Basha Praveena with POL or BAOL Telugu / Sanskrit with Part - I Telugu of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the course:** Two Years.

c. **Course of study :** At the end of the first year, the candidate has to appear for the M.A. (Telugu) previous examination consisting of four papers. Similarly at the end of second year, the candidate has to appear for final examination consisting of five papers as given in the course structure. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

M.A. (Telugu) Course Structure:

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DT01	Prescribed Text	100
DT02	Introduction to General Linguistics	100
DT03	Outlines of Telugu Literature	100
DT04	Study of Telugu Grammar, Prosody and Poetics	100
DT05	Modern trends in Telugu Poetry	100
Final Year :		
DT21	Literary Criticism and theory of Literature	100
DT22	Dravidian Philology and Evolution of Telugu Language	100
DT23	Special study : Sreenadha	100
DT24	Sanskrit	100
DT25	Women Studies in Telugu Literature	100

d. **Fee structure:** Refer Annexure - II

e. **List of Study centres :** Refer Annexure - I

3.5.3 MASTER OF ARTS : HINDI (Course Code :110)

- Eligibility for admission into Course:** The candidate should have passed any Bachelors degree with Hindi as Second Language, B.A. with Hindi as Special subject, Rastra Bhasha Praveena from Dakshin Bharat Hindi Prachar Sabha, Madras, Visharad Diploma of Hindi of Dakshin Bharat Hindi Prachar Sabha or Sahitya Sammalan, Allahabad
- Duration of the course:** Two Years.
- Medium of Instruction :** Only Hindi for contact classes, study material and for Examinations.
- Course of study :** At the end of the first year, the candidate has to appear for the M.A. (Hindi) previous examination consisting of five papers. Similarly at the end of second year, the candidate has to appear for final examination consisting of five papers as given in the course structure. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

M.A. (Hindi) Course Structure: The following course structure is tentatively proposed and minor changes or alterations may take place if the University deems necessary.

PAPER CODE	SUBJECT	MAX. MARKS
I YEAR:		
DHIND01	History of Hindi Literature	100
DHIND02	Theory of Indian and Western Literature	100
DHIND03	Old and Medieval Poetry	100
DHIND04	Hindi Prose – Drama, Novel, Stories and Essay	100
DHIND05	Modern Poetry	100
II YEAR:		
DHIND21	Linguistics and History of Hindi Language	100
DHIND22	Official Language: Hindi and Hindi Translation	100

DHIND23	Indian Literature	100
DHIND24	Comparative literature and Universal language: Hindi	100
DHIND25	Special Study of an Author	100

f. **Fee structure:** Refer Annexure - II

g. **List of Study centres :** Refer Annexure - I

3.5.4 MASTER OF ARTS : ECONOMICS (Course Code :16 - Economics of Industry & 20 - Agricultural Economics and Rural Development)

- a. **Eligibility for admission into the course:** Pass in BA degree examination with Economics as one of the subject of this university or that of any other university recognised as equivalent thereto.
- b. **Duration of the course:** Two Years.
- c. **Medium of Instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only. The students are, however, given an option to write the university examinations in either English or Telugu medium.
- d. **Course of study:** At the end of the first year, the candidate has to appear for the M.A. (Economics) Previous examination. The previous examination consists of five papers and final examination consists of five papers as given in the course structure. In the second year, the candidate has to choose one of the mentioned optional groups consisting of two papers in addition to the four compulsory papers. However the CDE can offer both / either of the elective groups depending on the enrollment. The electives that are offered by the CDE will be decided at the commencement of the second year. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

M.A. Economics – course structure

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DEC01	Micro Economics	100
DEC02	Macro Economics	100
DEC03	Government Finance	100
DEC04	Evolution of Economic Doctrines	100
DEC05	Quantitative Methods	100

Final Year: In addition to the following **four** compulsory papers, the candidate has to select **one** of the following elective groups.

DEC21	Theory of Economics of Development and Planning	100
DEC22	Indian Economy	100
DEC23	International Economics	100
DEC24	Quantitative Analysis & Computer Applications	100

Optionals:

(A) Economics of Industry:

DEC25	Industrial Economics	100
DEC26	Labour Economics	100

(B) Agricultural Economics & Rural Development

DEC27	Agricultural Economics & Farm Management	100
DEC28	Rural Development : Planning & Management	100

- e. **Fee structure:** Refer Annexure - II
 f. **List of Study centres :** Refer Annexure - I

3.5.5 MASTER OF ARTS : HISTORY (Course Code :17)

- a. **Eligibility for admission into course:** Pass in any bachelors degree examination of this University or any other University recognised as equivalent thereto.
- b. **Duration of the course:** Two Years.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only. The students are, however, given an option to write the university examinations in either English or Telugu medium.
- d. **Course of study:** At the end of the first year, the candidate has to appear for the M.A. (History) previous examination. The previous examination consists of five papers and final examination consists of five papers as given in the course structure. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

MA (History) Course Structure:

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DH01	History of India upto 1206 A.D.	100
DH02	History of Andhras upto 1336 A.D.	100
DH03	History of South India (1336 to 1765 A.D.)	100
DH04	History of Modern Europe (1789 to 1919)	100
DH05	History of U.S.A. (1776 to 1945)	100
Final Year :		
DH21	History of India (1526 to 1761 A.D.)	100
DH22	Social and Economic History of Modern India (1757 to 1947)	100
DH23	Historical Method with Special Reference to Indian History	100
DH24	History of Contemporary World Since 1919	100
DH25	History of Modern Andhra (1765 to 1956)	100

- e. **Fee structure:** Refer Annexure - II
 f. **List of Study centres :** Refer Annexure - I

3.5.6 MASTER OF ARTS : POLITICAL SCIENCE (Course Code :18)

- a. **Eligibility for admission into course:** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the course:** Two Years.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu**

only. The students are, however, given an option to write the university examinations in either English or Telugu medium.

- d. **Course of study:** At the end of the first year, the candidate has to appear for the M.A. (Political Science) previous examination consisting of four papers. Similarly at the end of second year, the candidate has to appear for final examination consisting of five papers as given in the course structure. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

M.A. (Political Science) Course Structure:

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DPS01	Political Thought	100
DPS02	Administrative Theory	100
DPS03	Public Policy	100
DPS04	Indian Government and Politics	100
Final Year		
DPS21	Comparative Politics	100
DPS22	International Relations	100
DPS23	Research Methods and Statistics	100
DPS24	Social and Political Thought in India	100
DPS25	Modern Political Theory and Analysis	100

- e. **Fee structure:** Refer Annexure - II

- f. **List of Study centres :** Refer Annexure - I

3.5.7 MASTER OF ARTS : SOCIOLOGY (Course Code :19)

- a. **Eligibility for admission into Course:** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the course:** Two Years.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in **Telugu** only. The students are, however, given an option to write the university examinations in either English or Telugu medium.
- d. **Course of study:** At the end of the first year, the candidate has to appear for the M.A. (Sociology) previous examination consisting of four papers. Similarly at the end of second year, the candidate has to appear for final examination consisting of five papers as given in the course structure. Each paper carries 100 marks and is of three hours duration. There will be no internal assessment marks.

M.A. (Sociology) Course Structure

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
DSOC01	Sociological Analysis	100
DSOC02	Social Thought and Sociological Perspectives	100
DSOC03	Social Research and Statistics	100

DSOC04	Indian Society: Structure and Change	100
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Final Year

DSOC21	Rural and Urban Sociology	100
DSOC22	Industrial Sociology and Labour Welfare	100
DSOC23	Social Demography and Family Welfare	100
DSOC24	Medical Sociology	100
DSOC25	Social Disorganisation and Criminology	100

e. **Fee structure:** Refer Annexure - II

f. **List of Study centres :** Refer Annexure - I

3.5.8 MASTER OF ARTS : SOCIAL WORK: (Course Code :21)

- Eligibility for admission into Course :** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- Duration of the Course :** Two years.
- Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- Course of Study :** The Programme consisting of the following 10 papers (including project work), which are spread over two academic years. The course structure is as follows.

M.A. SOCIAL WORK COURSE STRUCTURE:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
I Year				
DSW01	Social Work: History and Ideology	25	75	100
DSW02	Man and Society	25	75	100
DSW03	Working with Individuals and Groups	25	75	100
DSW04	Working with Communities and Society	25	75	100
DSW05	Social work Research	25	75	100
II Year				
DSW21	Working with families	25	75	100
DSW22	Social Policy and Administration	25	75	100
DSW23	Community Development	25	75	100
DSW24	Correctional Social Work	25	75	100
Project	Project work (8 weeks placement in institutions, Communities and development projects (DPAP,AIDS project, street children, child line, child labour, IRDP, Velugu, ICDS etc.,)	-	100	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks.

Internal Assessment by way of Assignments : Refer to Page No.18

Project Proposal: The proposal for project work should be prepared in consultation with the guide and it should be sent to the coordinator (Exams), CDE, ANU for approval within the stipu-

lated time as shown in the academic schedule. The proposal should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.,

Every student must prepare two copies of project report and should submit one copy to the Co-ordinator (exams), CDE, ANU and another copy may be retained by the student.

- e. **Fee Structure** : Refer Annexure - II
- f. **List of Study centres** : Refer Annexure - I

3.5.9. M.A. (Journalism and Mass Communication) (Course Code :29)

- a. **Eligibility for admission into the Course:** The Candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course** : Two Years.
- c. **Medium of Instruction** : English only.
- d. **Course of Study** :

M.A. JOURNALISM AND MASS COMMUNICATION COURSE STRUCTURE:

Paper Code	SUBJECT TITLE	Max Marks
I Year		
DJ01	Introduction to communication and History of Journalism	100
DJ02	Reporting and Editing	100
DJ03	Public relations and Advertising	100
DJ04	Radio and Television production	100
DJ05	Media Law and Ethics	100
II Year		
DJ21	Research Methodology	100
DJ22	Communication theory	100
DJ23	Development communication	100
DJ24	International communication	100
	Dissertation	100

Dissertation Work : Every student must submit a dissertation of 25 to 30 pages on a topic related to the course and in consultation with the project guide. The faculty members of the department of journalism and mass communication or senior journalist of leading news papers or editors, sub-editors may be selected as project guides. The dissertation should clearly state the significance, objectives, methodology, statistical techniques to be used, limitations if any and future directions for further research, etc.,

Every student must prepare two copies of dissertation and should submit one copy to the Co-ordinator (exams), CDE, ANU and another copy may be retained by the student.

- e. **Fee Structure:** Refer Annexure - II
- f. **Examinations:** Annual system of examinations.
- g. **List of Study centres** : Refer Annexure - I

3.6 LAW COURSES

LL.M PROGRAMME: Admission into LL.M course is subject to the rules framed by the Government of Andhra Pradesh from time to time and if the Government insists for a qualifying rank in the entrance test for Distance Education Students also, then such rules are applicable to the applicants of LL.M course under the distance mode. Prospective students are, therefore, advised to apply for the State wide entrance test for admission into LL.M. course.

In order to meet the ever-increasing demand for advanced legal education, the Centre for Distance Education of Nagarjuna University has decided to offer the LL.M Programme through distance mode from the academic year 2003-04. This programme is open for all LL.B/B.L graduates. The LL.M programme is offered in the following four specializations.

1. Labour Laws
2. Constitutional Law and Administrative Law
3. Corporate and Securities Laws
4. Torts and Crimes

- a. **Batch for which Course is offered :** Only for Academic year Batch (July to June)
- b. **Eligibility:** All LL.B/B.L graduates are eligible for admission subject to the rules framed by the Government of Andhra Pradesh from time to time.
- c. **Duration of the Programme:** Two Years.
- d. **Medium of Instruction:** English only.
- e. **Course Structure:** The Programme consists of Eight Theory papers and dissertation, which are spread over two academic years. The course structure is given below:

LL.M. COURSE STRUCTURE :

3.6.1. Branch I – Labour Laws (Course Code: 07)

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
D1231LL	Research Methodology (Compulsory Paper)	100
D1233LL	Dispute resolutions in Labour Management relations	100
D1234LL	Trade Union Law	100
D1237LL	Jurisprudence (Compulsory Paper)	100
D1235LL	Industrial Discipline and Punishment Process	100
D1236LL	Collective Bargaining	100
Final Year		
D1251LL	Social Security Law	100
D1252LL	Wages and Minimum Labour Standards	100
Paper IX	Dissertation	200

3.6.2. Branch II – Constitutional & Administrative Laws (Course Code: 08)

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
D1231CL	Research Methodology (Compulsory Paper)	100
D1233CL	Fundamental Rights and Directive Principles	100

D1234CL	Centre and State Relations	100
D1237CL	Jurisprudence (Compulsory Paper)	100
D1235CL	Administrative Process – Nature and Scope	100
D1236CL	Administrative Process and Judicial Control	100
Final Year		
D1251CL	Protection and Enforcement of Human Rights in India	100
D1252CL	Public Authorities: Liability	100
Paper IX	Dissertation	200

3.6.3 Branch III – Torts & Crimes (Course Code: 09)

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
D1231TCL	Research Methodology (Compulsory Paper)	100
D1233TCL	General Theory and Principles of Tort Liability-I	100
D1234TCL	Law of Crimes	100
D1237TCL	Jurisprudence (Compulsory Paper)	100
D1235TCL	General Theory and Principles of Tort Liability-II	100
D1236TCL	Criminal Procedure Code	100
Final Year:		
D1251TCL	Law of Negligence and Damages	100
D1252TCL	Criminology and Penology	100
Paper IX	Dissertation	200

3.6.4 Branch IV – Corporate & Securities Laws (Course Code: 10)

PAPER CODE	SUBJECT	MAX. MARKS
First Year		
D1231CSL	Research Methodology (Compulsory Paper)	100
D1233CSL	General Principles of Company Law-I	100
D1234CSL	Company Management	100
D1237CSL	Jurisprudence (Compulsory Paper)	100
D1235CSL	General Principles of Company Law-II	100
D1236CSL	Administration of Company Law	100
Final Year		
D1251CSL	Corporate Regulations	100
D1252CSL	Securities Law & Investor Protection	100
Paper IX	Dissertation	200

e. **Fee Structure:** Refer Annexure - II

METHOD OF INSTRUCTION

Course material on all the theory papers will be supplied by the CDE after completion of the admission process. The course material divided into generally 16 lessons on each paper, provides a general idea about the scope of the paper and a summary of the content of the subject. The candidates are not expected to depend only on the course material for the examination. The course material

provides also the relevant reference material which the student is supposed to study in detail. Similarly, the course material may also provide a list of important cases (with citations) on relevant topics and the student is expected to study the judgments of those cases from Law Reports.

Study Centre for PCP Programmes

Week end classes will be held at selected study centres, subject to the minimum enrollment prescribed. Refer ANNEXURE - I for list of study centres.

EXAMINATIONS

Pattern of Examination : The pattern of examination of LL.M Programme shall be as follows:

- a) **Year-end examination:** The year end examination shall be for 100 marks in each paper i.e. six theory papers at the end of first year and two theory papers at the end of second year.
- b) **Dissertation (final year):** The candidate has to submit a dissertation on a topic related to his specialization at the end of the final year. It will be valued for 200 marks.

The purpose of the dissertation is to provide an experience to the student to apply his knowledge of research methodology on a topic of his/her choice related to the specialization. The student has to select a guide and select the topic with the assistance of the guide. Any lecturer in a Law College, with an LL.M degree, is eligible to guide the candidate. The dissertation should consist a comprehensive study of any topic. It is advisable that the student also undertakes an empirical study in addition to the theoretical analysis of the topic. The dissertation may consist of about 150 typed pages. The student should submit the dissertation proposal in the following format at the end of the first year examination.

<p>ACHARYA NAGARJUNA UNIVERSITY CENTRE FOR DISTANCE EDUCATION LL.M (Through Distance Mode) PROFORMA FOR DISSERTATION PROPOSAL <u>DISSERTATION</u></p>	
Regn.No.	
Name and Address of student	
.....	
Title of the Dissertation.....	
Name, Designation and Official Address of the Guide	
.....	
Signature of the Student	Signature of the Guide
Date:	Date:

ADDITIONAL GUIDELINES RELATING TO SUBMISSION OF DISSERTATION

Two copies of the Dissertation should be submitted in hard bound (Spiral binding is not permitted) candidate should submit the dissertation with Title page Declaration form and certificate from

the guide in the prescribed form given below, within 30 days after the completion of May/December Examinations.

TITLE & FIRST PAGE :: MODEL FORMAT

**RECOGNITION OF TRADE UNIONS
With Special Reference to
BHEL, RAMACHANDRAPURAM**

Dissertation Submitted
By
DAMERA SATYANARAYANA
(Enrollment No.A03LM990046)

Dissertation Submitted in partial fulfillment of
the requirement for the award of Research
Degree of Masters of Law (Labour Laws)



Centre for Distance Education
Acharya Nagarjuna University
Nagarjuna Nagar - 522 510m Guntur (Dist.) (A.P.)

SECOND PAGE :: MODEL FORMAT
DECLARATION

I declare that this Dissertation has been written by me and has not previously formed as the basis for the award of any Degree, Diploma or the similar title in this or any other university. (My Enrollement No.A03LM990046)

DEMERA SATYANARAYANA
H.NO.1-4-257,
Kuda Kuda Road,Suryapet - 508 213

THIRD PAGE :: MODEL FORMAT
CERTIFICATE

This is to certify that the Dissertation entitled "Recognition of Trade Unions with Special Reference to BHEL Ramachandrapuram", submitted in partial fulfillment of requirement for the award of Research Degree of Master of Laws is a record of bonafide research work done by Damera Satyanarayana, bearing registration No.A04LM990046 during the academic year of 2004-2006, under my Guidance.

Dr. V. Venkat Rao,
Lecturer,
B.R. Ambedkar Law College,
Hyderabad.

3.7 ONE YEAR / PG DIPLOMA COURSES : Students must note that the Examinations for Certificate/Diploma/PG Diploma/BLISC courses will be held in the University Campus or at Guntur only.

3.7.1 B.L.I.Sc. (BACHELOR OF LIBRARY AND INFORMATION SCIENCE)(Course Code :80)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto other than BOL and BFA.
- b. **Duration of the Course :** One year.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only. However, the candidate may write their examinations in Telug Medium also.
- d. **Course of Study :** At the end of the year, the candidate has to appear for the B.L.I.Sc. examination. The examination consists of Six theory papers and Two Practical papers as given in the course structure. Each theory paper / practical paper carries 100 marks with internal assessment component. Every candidate must undergo One week compulsory Internship in a Library.

B.L.I.Sc. Course Structure :

Paper Code	SUBJECT	Internal* Assessment Marks	Year end Examination Marks
DBLS01	Foundations of Library and Library Mgt.	25	75
DBLS02	Library Classification Theory	25	75
DBLS03	Library Cataloguing theory	25	75
DBLS04	Information sources & services	25	75
DBLS05	Basics of information technology	25	75
DBLS11	Library classification practice	25	75
DBLS12	Library cataloguing practice	25	75

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks.

Internal Assesment by way of Assignments : Refer to Page No.18

- e. **Fee Structure** : Refer Annexure - II
- f. **List of Study centres** : Refer Annexure - I
- g. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.7.2. PGDBT (PG Diploma in Biotechnology) (Course Code :82)

Note :

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility**: Any graduate in Biological and physical sciences, Engineering, Medicine, Pharmacy, Agriculture, Veterinary Science and other allied subjects.
- b. **Duration of the Course**: One year
- c. **Medium of Study**: English only.
- d. **Course of Study**: At the end of the year, the candidate has to appear for the PG Diploma in Biotechnology Examinations. The Examination consists of four theory papers, one Practical paper and Project work.

PGDBT Course Structure:

PAPER CODE	SUBJECT	MAX. MARKS
DBT01	Microbiology and Immunology	100
DBT02	Biochemistry and Molecular biology	100
DBT03	Plant and Animal tissue culture and Genetic Engineering	100
DBT04	Applications of Biotechnology	100
DBTL01	Practical-I : Based on the above theory papers	50
	Dissertation and Viva-voce	50

- e. **Fee structure**: Refer Annexure - II
- f. **List of Study centres** : Refer Annexure - I
- g. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.
- h. **Project Work** :
- The project work has to be carried out in an established institute, University, Laboratory, Industry or in a affiliated P.G. or Degree College.
 - The project work has to be carried out under the guidance of lecturer or scientist or technical person of the respective organization.

- The topic of project work or area of work can be related to any of the theory papers or subject of study.
- The duration of the project can be around 2-3 months with a minimum of six weeks duration.

Submission of Project report :

- At the end of the project duration, the student has to submit a project report typed in laser print and in double space in 12 font size in bond paper.
- The number of pages should be or more than 30 pages including references.
- The contents of the project report should be
 - Introduction
 - Objectives of work
 - Materials and Methods¹
 - Results and discussion
 - Conclusion
 - References

Evaluation of Project :

- The project has to be evaluated at the end of the year along with a viva-voce relating to the project work and report submitted by the student.
- The practical examination, dissertation evaluation and viva-voce examination will be arranged at selected places only, depending on the enrolment and students of other centres must attend the examination as per the directions of the University.

3.7.3 PGDBI (PG Diploma in Bioinformatics) (Course Code :81)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility:** Any graduate in Biological and physical sciences, Engineering, Medicine, Pharmacy, Agriculture, Veterinary Science and other allied subjects.
 - b. **Duration of the Course:** One year
 - c. **Medium of Study:** English only.
 - d. **Course of Study:** At the end of the year, the candidate has to appear for the PG Diploma in Bioinformatics Examinations. The Examination consists of four theory papers, one practical paper and Project work.

PGDBI Course Structure :

PAPER CODE	SUBJECT	MAX. MARKS
DBI01	Principles of Cell and Molecular Biology and Bioinformatics	100
DBI02	Numerical Methods, Optimization Techniques and Computer Programming	100
DBI03	Database management and Biological Data Banks-Molecular Designing	100
DBI04	Genomic and Proteomics and Sequencing analysis	100
DBIL01	Practical - I: Computer Programming, Molecular Modeling and Sequence Analysis	50
	Dissertation and Viva Voice	50

e. **Fee structure:** Refer Annexure - II

f. **List of Study centres :** Refer Annexure - I

g. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

h. **Project Work :**

- The project work has to be carried out in an established institute, University, Laboratory, Industry or in a affiliated P.G. or Degree College. Additionally, the Bio-informatics project can be carried out in any computer institute or centre which is focusing on Basic Bio-informatics.
- The project work has to be carried out under the guidance of lecturer or scientist or technical person of the respective organization.
- The topic of project work or area of work can be related to any of the theory papers or subject of study.
- The duration of the project can be around 2-3 months with a minimum of six weeks duration.

Submission of Project report :

- At the end of the project duration, the student has to submit a project report typed in laser print and in double space in 12 font size in bond paper.
- The number of pages should be or more than 30 pages including references.
- The contents of the project report should be
 - Introduction
 - Objectives of work
 - Materials and Methods¹
 - Results and discussion
 - Conclusion
 - References

Evaluation of Project :

- The project has to be evaluated at the end of the year along with a viva-voce relating to the project work and report submitted by the student.
- The practical examination, dissertation evaluation and viva-voce examination will be arranged at selected places only, depending on the enrollement and students of other centres must attend the examination as per the directions of the University.

3.7.4 P.G. DIPLOMA IN JOURNALISM & MASS COMMUNICATION (PGDJMC) (Course Code :94)

- Eligibility for admission into the Course:** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- Duration of the Course :** One Year.
- Medium of Instruction :** English only.
- Course of Study :**

PGDJMC COURSE STRUCTURE:

Paper Code	SUBJECT TITLE	Max Marks.
PGDJ01	Introduction to communication and History of Journalism	100
PGDJ02	Reporting and Editing	100
PGDJ03	Public relations and Advertising	100
PGDJ04	Radio and Television production	100
PGDJ05	Media Law and Ethics	100

- Fee Structure:** Refer Annexure - II
- List of Study centres :** Refer Annexure - I
- Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.7.5 P.G. DIPLOMA IN COMPUTER APPLICATIONS (PGDCA) (Course Code :95)

- Eligibility for admission into the Course:** The candidates should have passed any Bachelors Degree with Maths either at Intermediate or Degree level as equivalent thereto.
- Duration of the Course :** One Year.
- Medium of Instruction :** English only.
- Course of Study :**

PGDCA COURSE STRUCTURE:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
PGDCA01	Information Technology	25	75	100
PGDCA02	Programming with C++	25	75	100
PGDCA03	Computer Organization	25	75	100
PGDCA04	Data Structures	25	75	100
PGDCA05	Operating Systems	25	75	100
PGDCA06	Data Base Management Systems	25	75	100
PGDCA07	Accounts & Finance	25	75	100
PGDCA08	Computer Graphics	25	75	100
PGDCAL01	PC Software Lab	25	75	100

PGDCAL02	C++ & Data Structures Lab	25	75	100
PGDCAL03	DBMS Lab	25	75	100

- * Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks.

Internal Assessment by way of Assignments : Refer to Page No. 18

- e. **Fee Structure:** Refer Annexure - II
 f. **List of Study centres :** Refer Annexure - I
 g. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.7.6 PG DIPLOMA IN INFORMATION TECHNOLOGY (PGDIT) (Course Code :96)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** Pass in any Bachelors degree with maths / Electronics / Computer Science / Computer Applications / Information Technology as a subject of study either at Inter or Degree level

or

Any Graduate with six months certificate course in Information Technology or Computers.

- b. **Duration of the Course :** One Year.
 c. **Medium of Instruction :** English only.
 d. **Course of Study :**

PGDIT COURSE STRUCTURE:

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
PGDIT01	Basics of IT	25	75	100
PGDIT02	Data Structures with C	25	75	100
PGDIT03	DBMS	25	75	100
PGDIT04	Computer Networks	25	75	100
PGDIT05	Computer Organisation	25	75	100
PGDIT06	Operating Systems	25	75	100

LABS

PGDITL01	C Lab		100	100
PGDITL02	Oracle Lab		100	100

- * Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks.

Internal Assessment by way of Assignments : Refer to Page No. 18

- e. **Fee Structure:** Refer Annexure - II
- f. **List of Study centres :** Refer Annexure - I
- g. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8 MANAGEMENT DIPLOMA COURSES

3.8.1 PGDHHM (PG Diploma in Hospital and Health Care Management) (Course Code :83)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :** One year.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- d. **Course of Study :** At the end of the year, the candidate has to appear for the PGDHHM examination. The examination consists of five theory papers as given in the course structure. Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDHHM Course Structure :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DHHM01	Perspectives of Management	25	75	100
DHHM02	Management of Health Systems	25	75	100
DHHM03	Medical terminology, records and insurance	25	75	100
DHHM04	Diagnostic, Support and Utility services	25	75	100
DHHM05	Hospital accounting and Hospital laws	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks, for Guidelines and Procedure Refer to Page No.18

- e. **Fee Structure :**Refer Annexure - II
- f. **List of Study centres :** Refer Annexure - I
- g. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.2 PGDBM (PG Diploma in Business Management):(Course Code :84)

- a. **Eligibility for admission into Course :** The candidates should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :** One year.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- d. **Course of Study :** At the end of the year, the candidate has to appear for the PGDBM examination. The examination consists of five theory papers as given in the course structure.

Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDBM COURSE STRUCTURE :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DBM01	Perspectives of Management	25	75	100
DBM02	Human Resource Management	25	75	100
DBM03	Financial Management	25	75	100
DBM04	Marketing Management	25	75	100
DBM05	Managerial Economics	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks, for Guidelines and Procedure Refer to Page No.18

e. **Fee Structure** : Refer Annexure - II

f. **List of Study centres** : Refer Annexure - I

g. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.3 PGDMM (PG Diploma in Marketing Management): (Course Code :85)

a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course** : One year.

c. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.

d. **Course of Study** : At the end of the year, the candidate has to appear for the PGDMM examination. The examination consists of five theory papers as given in the course structure. Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDMM Course Structure :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DMM01	Perspectives of Management	25	75	100
DMM02	International Marketing	25	75	100
DMM03	Consumer Behaviour and Marketing Research	25	75	100
DMM04	Marketing Management	25	75	100
DMM05	Sales and Advertising Management	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks for Guidelines and Procedure Refer to Page No.18

- e. **Fee Structure** :Refer Annexure - II
- f. **List of Study Centres** : Refer Annexure - I
- g. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.4 PGDHRM (PG Diploma in Human Resource Management) (Course Code :86)

- a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course** : One year.
- c. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- d. **Course of Study** : At the end of the year, the candidate has to appear for the PGDHRM examination. The examination consists of five theory papers as given in the course structure. Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDHRM COURSE STRUCTURE :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DHRM01	Perspectives of Management	25	75	100
DHRM02	Human Resource Management	25	75	100
DHRM03	Labour Welfare and Social Security	25	75	100
DHRM04	Organisational Behaviour	25	75	100
DHRM05	Employee Compensation Management	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks, for Guidelines and Procedure Refer to Page No.18

- e. **Fee Structure** : Refer Annexure - II
- f. **List of Study centres** : Refer Annexure - I
- g. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.5 PGDFM (PG Diploma in Financial Management) (Course Code :87)

- a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course** : One year.
- c. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- d. **Course of Study** : At the end of the year, the candidate has to appear for the PGDFM examination. The examination consists of five theory papers as given in the course structure. Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDFM COURSE STRUCTURE :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DFM01	Perspectives of Management	25	75	100
DFM02	Accounting for Managers	25	75	100
DFM03	Management of Financial Services	25	75	100
DFM04	Security Analysis and Portfolio Management	25	75	100
DFM05	International Financial Management	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks, for Guidelines and Procedure Refer to Page No.18

- f. **Fee Structure** : Refer Annexure - II
- g. **List of Study centres** : Refer Annexure - I
- h. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.6 PGDBFM (PG Diploma in Banking and Financial Management) (Course Code :88)

- a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course** : One year.
- c. **Medium of instruction**: The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- d. **Course of Study** : At the end of the year, the candidate has to appear for the PGDBFM examination. The examination consists of five theory papers as given in the course structure. Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDBFM COURSE STRUCTURE :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DBFM01	Perspectives of Management	25	75	100
DBFM02	Accounting for Managers	25	75	100
DBFM03	Management of Financial Services	25	75	100
DBFM04	Theory and Practice of Banking in India	25	75	100
DBFM05	International Financial Management	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks, for Guidelines and Procedure Refer to Page No.18

- e. **Fee Structure** :Refer Annexure - II
- f. **List of Study centres** : Refer Annexure - I
- g. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.7 PGDIB (PG Diploma in International Business) (Course Code :89)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :** One year.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- d. **Course of Study :** At the end of the year, the candidate has to appear for the PGDIB examination. The examination consists of five theory papers as given in the course structure. Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDIB COURSE STRUCTURE :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DIB01	Perspectives of Management	25	75	100
DIB02	International Marketing	25	75	100
DIB03	Foreign Exchange Management	25	75	100
DIB04	International Business	25	75	100
DIB05	International Financial Management	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks, for Guidelines and Procedure Refer to Page No.18

- e. **Fee Structure :** Refer Annexure - II
- f. **List of Study centres :** Refer Annexure - I
- g. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.8 PGDTTM (PG Diploma in Travel and Tourism Management) (Course Code :90)

- a. **Eligibility for admission into Course :** The candidate should have passed any Bachelors Degree of this University or that of any other University recognised as equivalent thereto.
- b. **Duration of the Course :** One year.
- c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.
- d. **Course of Study :** At the end of the year, the candidate has to appear for the PGDTTM examination. The examination consists of five theory papers as given in the course structure. Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDTTM Course Structure :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DTTM01	Principles of Tourism	25	75	100
DTTM02	Communication skills	25	75	100
DTTM03	Travel Agency Management	25	75	100
DTTM04	Tourism Products	25	75	100
DTTM05	Computer applications in Tourism and Travel Management	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks, for Guidelines and Procedure Refer to Page No.18

e. **Fee Structure** : Refer Annexure - II

f. **List of Study centres** : Refer Annexure - I

g. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.8.9 PGDIM (PG Diploma in Insurance Management)(Course Code :91)

a. **Eligibility for admission into Course** : The candidate should have passed any Bachelors Degree of this University of this University or that of any other University recognised as equivalent thereto.

b. **Duration of the Course** : One year.

c. **Medium of instruction:** The medium of instruction for the contact programme classes and the self instructional reading material supplied by the Centre for Distance Education will be in English only.

d. **Course of Study** : At the end of the year, the candidate has to appear for the PGDIM examination. The examination consists of five theory papers as given in the course structure. Each theory paper carries 100 marks with internal assessment component. The duration of examination for theory papers will be three hours.

PGDIM Course Structure :

Paper Code	SUBJECT TITLE	Internal* assessment	Year end Exams.	Max. Marks
DIM01	Perspectives of Management	25	75	100
DIM02	Principles and Practice of life Insurance	25	75	100
DIM03	Principles and Practice of General Insurance	25	75	100
DIM04	Risk and Treasury Management	25	75	100
DIM05	Insurance Law	25	75	100

* Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks, for Guidelines and Procedure Refer to Page No.18

e. **Fee Structure** : Refer Annexure - II

f. **List of Study centres** : Refer Annexure - I

g. **Examination centre** : Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.9 DIPOMA & CERTIFICATE COURSES

3.9.1 DIPLOMA COURSE IN FOOD PRODUCTION (Course Code :134)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** The candidate should have passed any SSC or its equivalent Examination.
 - b. **Duration of the Course :** One year.
 - c. **Medium of Instruction :** English only.
 - d. **COURSE STRUCTURE:** The course structure consists of 4 theory papers, two practical paper and a day to day record work for practical training. Every student shall undergo practical training for 12 weeks and must prepare day to day record work counter signed by the supervisor. This record shall be evaluated for 100 marks. Every student must prepare Two copies of the record and one copy is to be submitted to the co-ordinator, examinations CDE, ANU for evaluation and shall retain the second copy.

Paper Code	SUBJECT TITLE	Max. Marks
DFP01	Food Production Theory	100
DFP02	Food Costing Theory	100
DFP03	Hygiene and Nutrition Theory	100
DFP04	Communication Theory	100
LABS		
	Food Production Practical (Cookery)	100
	Food Production Practical (Bakery)	100
	Hope : Industrial Exposure Training (12 weeks)	100

- e. **Fee Structure:** Refer Annexure - II
- f. **List of Study centres :** This course is offered initially at Vijayawada only. Hence Classes will be arrange only at Westin College of Hotel Management, Vijayawada.
- g. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.9.2 CERTIFICATE COURSE IN HIV/AIDS COUNSELLING (Course Code :77)**Note :-**

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** Any graduate or persons having paramedical qualifications with 10+2.
 - b. **Duration of the Course :** Six months.
 - c. **Medium of Instruction :** English only.
 - d. **Course of Study :**

COURSE STRUCTURE:

Paper Code	Paper Title	Max. Marks
CCH01	Counseling	100
CCH02	Sexology	100
CCH03	Clinical Concepts of STI / HIV / AIDS	100
	Project Report	100

- e. **Fee Structure:** Refer Annexure - II
- f. **List of Study centres :** This course is offered in collaboration with NRI Medical College. Hence Classes will be arrange only at Mahatma Gandhi Degree College, Guntur.
- g. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.
- h. **Project Report :** Every student must submit Project Report with in time specified as per the academic schedule given at the end of the prospectus, The project report should cover the following aspects:

Students must cover new class only and should prepare the report on his own. Final action will be taken; if the material is copies from others.

For the purpose of project work every student must cover at least 10 HIV positive cases. Female students must Interact with Females and Male students must Interact with Males.

The report should also contain the Family Schedules as designed by the supervisor.

The report should reflect on the Impact of HIV Positivity, more specifically on the following aspects :

 1. Impact on Family Life, Sexual life, Interpersonal relations of the family members Relations with the neighbours and others

2. Impact on Family Economy in terms of (a) Number of man days lost (b) Total Monthly income loss
3. Message carried to the HIV positive person to restore to the normal life
4. Methods involved in carrying the message.
5. Results of survey
6. Summary and Recommendations based on the cases presented

Methodology: The candidates shall be given information about the methodology, data collection, data processing and preparation of the report in the PCP Classes.

Depending upon the topic of the report the teacher counselors of either the sociology department or the NRI medical college will guide the Project work.

Each student must prepare 2 Copies of the project report and should submit one copy to the Coordinator (exam) of CDE, ANU and can retain the second copy for his personal use.

3.9.3 CERTIFICATE COURSE IN HOTEL AND HOSPITAL HOUSE KEEPING (Course Code :133)

Note :-

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
 2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
 3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
 4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.
- a. **Eligibility for admission into the Course:** The candidate should have passed any SSC or its equivalent Examination.
- b. **Duration of the Course :** Six months.
- c. **Medium of Instruction :** English only.
- d. **Course of Study :**

COURSE STRUCTURE: The course structure consists of 2 theory papers, one practical paper and a day to day record work for practical training. Every student shall undergo practical training for 12 weeks and must prepare day to day record work counter signed by the supervisor. This record shall be evaluated for 100 marks. Every student must prepare Two copies of the record and one copy is to be submitted to the co-ordinator, examinations CDE, ANU for evaluation and shall retain the second copy.

Paper Code	SUBJECT TITLE	Max. Marks
CCHHK01	Hotel House Keeping Theory	100
CCHHK02	Communication Theory	100
	Hotel House Keeping Practical	100
	Hope: Hotel Industrial Exposure Training (12 weeks)	100

- e. **Fee Structure:** Refer Annexure - II
- f. **List of Study centres :** This course is offered initially at Vijayawada only. Hence Classes will be arrange only at Westin College of Hotel Management, Vijayawada.
- g. **Examination centre :** Examinations will be held only at Acharya Nagarjuna University campus at Guntur only.

3.10 UG ARTS COURSES

3.10.1 B.A.

Course Code	Group Combinations
40	B.A. (Economics, History, Politics)
41	B.A. (Economics, Public Administration, Politics)
42	B.A. (Economics, Public Administration, Sociology)
43	B.A. (Economics, History, Sociology)
44	B.A. (Economics, Politics, Sociology)
45	B.A. (History, Politics, Sociology)
46	B.A. (Public Administration, Politics, Sociology)
47	B.A. (Public Administration, Politics, History)
51	B.A. (English, Economics, Public Administration)
52	B.A. (English, Economics, Politics)
53	B.A. (English, History Politics)
54	B.A. (English, Politics, Public Administration)
55	B.A. (English, History, Telugu)
56	B.A. (Telugu, Hisotry, Sociology)
57	B.A. (Telugu, Hisotry, Politics)

- a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)
- b. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)
- c. **Duration :** 3 years
- d. **Medium of instruction:** Telugu. At present CDE will issue only Telugu Medium Study material. However, students who wish to study English Medium are permitted to write Examinations, by making their own arrangements for English Medium Material.

Course Structure:

Paper Title	Theory	Marks
I Year :		
Part – I	English – I	100
	Telugu-I / Sanskrit-I / Hindi-I	100
	IHC	50
Part – II	Paper - I in Group - I	100
	Paper - I in Group - II	100
	Paper - I in Group - III	100

II Year:

Part – I	English – II	100
	Telugu-II / Sanskrit-II / Hindi-II	100
	Environmental Studies	100
Part – II		
	Paper - II in Group - I	100
	Paper - II in Group - II	100
	Paper - II in Group - III	100

III Year :

Part - I	Paper - I Science Civillisation	50
Part - II	Paper - III in Group - I	100
	Paper - III in Group - II	100
	Paper - III in Group - III	100
	Paper - IV in Group - I	100
	Paper - IV in Group - II	100
	Paper - IV in Group - III	100

e. **Fee Structure:** Refer Annexure - II

f. **List of Study Centres :** Refer Annexure - I

3.10.2 B.A. Maths

Code	Course
48.	B.A. (Maths, Politics, Economics)
49.	B.A. (Maths, English, History)
50.	B.A. (Maths, Telugu, History)

a. **Batch for which Course is offered :** Both Academic year Batch (July to June) and Calendar Year Batch (January to December)

b. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)

c. **Duration :** 3 years

d. **Medium of instruction:** Telugu. At present CDE will issue only Telugu Medium Study material. However, students who wish to study English Medium are permitted to write Examinations, by making their own arrangements for English Medium Material.

Course Structure:

Paper Title	Theory Marks	Practical Marks
I Year :		
Part – I		
English – I	100	
Telugu-I / Sanskrit-I / Hindi-I	100	
IHC	50	
Part – II		
Mathematics - I	100	50

Paper - I in Group - II	100
Paper - I in Group - III	100

II Year :**Part – I :**

English – II	100
Telugu-II / Sanskrit-II / Hindi-II	100
Environmental Studies	100

Part – II

Mathematics - II	100	50
Paper - II in Group - II	100	
Paper - II in Group - III	100	

III Year :**Part - I :**

Paper - I Science & Civillisation	50
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Part - II

Mathematics - III	100	50
Paper - III in Group - II	100	
Paper - III in Group - III	100	
Mathematics - IV	100	50
Paper - IV in Group - II	100	
Paper - IV in Group- III	100	

e. **Fee Structure:** Refer Annexure - II

f. **List of Study Centres :** Refer Annexure - I

3.10.3 B.A. MATHS, ECONOMICS, STATISTICS (Course Code : 66)

a. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)

b. **Duration :** 3 years

c. **Medium of instruction:** English.

Course Structure:

Paper Title	Theory Marks	Practical Marks
I Year :		
Part – I		
English – I	100	
Telugu-I / Sanskrit-I / Hindi-I	100	
IHC	50	
Part – II		
Mathematics - I	100	50
Economics - I	100	
Statistics - I	100	50

II Year:**Part – I**

English – II	100	
Telugu-II / Sanskrit-II / Hindi-II	100	
Environmental Studies	100	

Part – II

Mathematics - II	100	50
Economics - II	100	
Statistics - II	100	50

III Year :**Part - I :**

Science and Civillisation	50	
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Part - II :

Mathematics - III	100	50
Economics - III	100	
Statistics - III	100	50
Mathematics - IV	100	50
Economics - IV	100	
Statistics - IV	100	50

e. **Fee Structure:** Refer Annexure - II

f. **List of Study Centres :** Refer Annexure - I

3.10.4 B.A. Maths, Statistics, Computer Applications (Course Code : 67)

a. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)

b. **Duration :** 3 years

c. **Medium of instruction:** English.

Course Structure:

Paper Title	Theory Marks	Practical Marks
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I Year :**Part – I**

English – I	100	
Telugu-I / Sanskrit-I / Hindi-I	100	
IHC	50	

Part – II

Mathematics - I	100	50
Statistics - I	100	50
Computer Applications - I	100	

II Year:**Part – I :**

English – II	100	
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Telugu-II / Sanskrit-II / Hindi-II	100	
Environmental Studies	100	
Part – II		
Mathematics - II	100	50
Statistics - II	100	50
Computer Applications - II	100	

III Year :

Part-I :		
Science and Civillisation	50	
Part - II :		
Mathematics - III	100	50
Statistics - III	100	50
Computer Applications - III	100	
Mathematics - IV	100	50
Statistics - IV	100	50
Computer Applications - IV	100	

e. **Fee Structure:** Refer Annexure - II

f. **List of Study Centres :** Refer Annexure - I

3.10.5 B.A. (Maths, English, Statistics) (Course Code : 112)

- a. **Eligibility :** 10+2 stream pass for this batch or Open University System (through entrance test) from calendar year 2008 onwards
- b. **Duration :** 3 years
- c. **Medium of instruction:** English.

Course Structure:

Paper Title	Theory Marks	Practical Marks
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I Year :

Part – I		
English – I	100	
Telugu-I / Sanskrit-I / Hindi-I	100	
IHC	50	
Part – II		
Mathematics - I	100	50
English - I	100	
Statistics - I	100	50

II Year:

Part –I :	
English – II	100
Telugu-II / Sanskrit-II / Hindi-II	100

Environmental Studies	100	
Part – II		
Mathematics - II	100	50
English - II	100	
Statistics - II	100	50

III Year :

Part - I		
Paper - I Science and Civillisation	50	
Part - II		
Mathematics - III	100	50
English - III	100	
Statistics - III	100	50
Mathematics - IV	100	50
English - IV	100	
Statistics - IV	100	50

e. **Fee Structure:** Refer Annexure - II

f. **List of Study Centres :** Refer Annexure - I

3.11 UG COMMERCE AND MANAGEMENT COURSES**3.11.1 B.Com. General (Course Code :58)**

- a. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)
- b. **Duration :** 3 years
- c. **Medium of instruction:** Telugu and English

Course Structure:

Paper Code	Paper Title	Theory Marks
I Year :		
Part – I		
DENG1	English – I	100
DTEL1/DSAN1/DHIN1	Telugu-I / Sanskrit-I / Hindi-I	100
DICS1	IHC	50
Part – II		
DBC011	Business Economics	100
DBC012	Financial Accounting -I	100
DBC013	Industrial Organisation and Management	100
DBC014	Quantitative Techniques - I	100
II Year:		
Part –I :		
DENG21	English – II	100
DTEL21/DSAN21/DHIN21	Telugu-II / Sanskrit-II / Hindi-II	100
	Environmental Studies	100

Part – II

DBC21	Banking and Financial Systems	100
DBC22	Financial Accounting - II	100
DBC23	Quantitative Techniques - II	100
DBC24	Fundamentals of Computers	100

III Year :

Part - I	Paper - I Science and Civillisation	50
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Part - II

DBC31	Business Laws	100
DBC32	Incometax and Practical Auditing	100
DBC33	Cost and Management Accounting	100
DBC34	Business Correspondence and Report Writing	100
DBC35	Business Data Processing Systems	100
DBC36	Corporate Accounting	100
DBC37	Advanced Management Accounting	100

d. **Fee Structure:** Refer Annexure - II

e. **List of Study Centres :**Refer Annexure - I

3.11.2 B.Com. Computer Applications (Course Code :68)

a. **Eligibility :** 10+2 stream pass or Open University System (through entrance test)

b. **Duration :** 3 years

c. **Medium of instruction:** English.

Course Structure:

Paper Code	Title	Theory Marks	Practical Marks
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I Year :**Part – I**

DENG1	English – I	100	
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DTEL1/
DSAN1/

	Telugu-I / Sanskrit-I / Hindi-I	100	
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DHIN1

DICS1	IHC	50	
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Part – II

DBC011	Business Economics	100	
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DBC012	Financial Accounting -I	100	
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	Computer Fundamentals	100	
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DBC014	Quantitative Techniques - I	100	
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II Year:**Part –I :**

DENG21	English – II	100	
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DTEL21/
DSAN21/

	Telugu-II / Sanskrit-II / Hindi-II	100	
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DHIN21	Environmental Studies	100	
Part – II			
DBC21	Banking and Financial Systems	100	
DBC22	Financial Accounting - II	100	
DBC23	Quantitative Techniques - II		100
	Computer Based Documentation		100
III Year :			
Part - I			
	Paper - I Science and Civillisation		50
Part - II			
DBC31	Business Laws		100
DBC32	Income tax and Practical Auditing		100
DBC33	Cost and Management Accounting		100
DBC34	Business Correspondence and Report Writing		100
	Report Generator		100
	Data Base Applications		100

d. **Fee Structure:** Refer Annexure - II

e. **List of Study Centres :**Refer Annexure - I

3.11.3 B.B.M. : (Course Code :64)

- Eligibility :** 10+2 stream pass or Open University System (through entrance test)
- Duration :** 3 years
- Medium of instruction:** English only

Course Structure:

Paper Code	Paper Title	Max.Marks
I Year:		
Part - I		
DENG1	English –I	100
DTEL1/DSAN1/DHIN1	Telugu –I / Sanskrit-I / Hindi-I	100
Part - II		
DBME11	Micro Economics	100
DBBM11	Business Mathematics	100
DBFA11	Financial Accounting	100
DBPM11	Principles of Management	100
DBBS11	Behaviuoral Sciences	100
II Year:		
Part - I		
DENG21	English –II	100
DTEL21/DSAN21/DHIN21	Telugu –II / Sanskrit- II / Hindi-II	100
	Environmental Studies	100

Part - II

DBME21	Macro Economics	100
DBBS21	Business Statistics	100
DBBF21	Basic Business Finance	100
DBFM21	Fundamentals of Marketing	100
DBPPM21	Principles of personal Management	100

III Year:

	Fundamentals of IT	100
DBBC31	Business Communication	100
DBBL31	Business Law	100
DBCM31	Cost & Management Accounting	100
DBEP31	Entrepreneurship	100
DBSM31	Sales Management	100
DBPDM31	Promotion & Distribution Management	100
	Viva Voce	100

d. **Fee Structure:** Refer Annexure - II

e. **List of Study Centres :** Refer Annexure - I

3.11.4 BACHELOR OF HOTEL MANAGEMENT (BHM) (Course Code :65)

- Eligibility :** 10+2 stream pass or Open University System (through entrance test)
- Duration :** 3 years
- Medium of instruction:** English.

Course Structure:

Paper Code	Subject Title	Internal	Year end Marks	Practical	Total
I Year:					
Part - I					
	English – I		100		100
	Telugu – I / Hindi – I / Sanskrit – I		100		100
Part - II					
	Basic Culinary preparation	25	75	50	150
	Basic Food & Beverage Service	25	75	50	150
	Nutrition & Food Service	25	75		100
	Front office procedures	25	75	50	150
II Year:					
Part - I					
	English – II		100		100
	Telugu – II / Hindi – II / Sanskrit – II		100		100
	Environmental Studies		100		

Part - II

Quantity & Advanced Culinary Preparation	25	75	50	150
Specialized Food & Beverage Service	25	75	50	150
Hotel Law & HRM	25	75		100
Accounting & Finance for HRM	25	75		100

III Year:

Food & Beverage Management	25	75		100
Accommodation Operations	25	75	50	150
Housekeeping Management	25	75	50	150
Information Technology for Hotel Management	25	75	50	150
Communication & Soft Skills	25	75		100
Hotel Engineering & Maintenance	25	75		100

- * Every student must submit two Assignments for each paper for the purpose of Internal Assessment which carry 25 Marks.

Internal Assesment by way of Assignments : Refer to Page No. 18

- d. **Fee Structure:** Refer Annexure - II
 e. **List of Study Centres :**Refer Annexure - I

3.12 UG SCIENCE COURSES**3.12.1 B.Sc.**

Code	Course
59.	B.Sc. (Botany, Zoology, Chemistry)
60.	B.Sc. (Maths, Physics, Chemistry)
63.	B.Sc. (Maths, Statistics, Computers)
71.	B.Sc. (Maths, Physics, Electronics)
72.	B.Sc. (Maths, Electronics, Computers)
73.	B.Sc. (Maths, Physics, Computers)

- a. **Eligibility :** 10+2 stream pass with relevant subjects or Open University System (through entrance test)
- b. **Duration :** 3 years
- c. **Medium of instruction:**
 B.Sc. (Botany, Zoology, Chemistry) : Both Telugu and English Medium
 B.Sc. (Maths, Physics, Chemistry) : Both Telugu and English Medium
 B.Sc. (Maths, Statistics, Computers) : Only English Medium
 B.Sc. (Maths, Physics, Electronics) : Only English Medium
 B.Sc. (Maths, Electronics, Computers) : Only English Medium
 B.Sc. (Maths, Physics, Computers) : Only English Medium
 Students must specify their medium of instruction for receiving of Study Material.

Course Structure:

Paper Title	Theory Marks	Practical Marks
I Year :		
Part – I		
English – I	100	
Telugu-I / Sanskrit-I / Hindi-I	100	
IHC	50	
Part – II		
Paper - I in Group - I	100	50
Paper - I in Group - II	100	50
Paper - I in Group - III	100	50
II Year:		
Part –I :		
English – II	100	
Telugu-II / Sanskrit-II / Hindi-II	100	
Environmental Studies	100	
Part – II		
Paper - II in Group - I	100	50
Paper - II in Group - II	100	50
Paper - II in Group - III	100	50
III Year :		
Part - I		
Paper - I Science and Civillisation	50	
Part - II		
Paper - III in Group - I	100	50
Paper - III in Group - II	100	50
Paper - III in Group - III	100	50
Paper - IV in Group - I	100	50
Paper - IV in Group - II	100	50
Paper - IV in Group - III	100	50

* The B.Sc. (Computer Science) students must work on a project and submit the report in the III year, which will be part of III year practical exam.

d. **Fee Structure:** Refer Annexure - II

e. **List of Study Centres :** Refer Annexure - I

3.12.2 B.Sc. (Information Technology) (Course Code :62)

- Eligibility :** 10+2 stream pass with mathematics as one of the subjects of study or Open University System (through entrance test)
- Duration :** 3 years
- Medium of instruction:** English only.

Course Structure:

Paper Code	Paper Title	Theory Marks	Practical Marks
I Year :			
Part – I :			
DENG1	English – I	100	
DTEL1/DSAN1/DHIN1	Telugu-I / Sanskrit-I / Hindi-I	100	
Part – II			
DSPL11	Programming Using 'C' Language	100	50
DSCO11	Computer Organisation	100	
DSDS11	Data Structures	100	50
DSDM11	Discrete Mathematics	100	
II Year:			
Part – I :			
DENG21	English – II	100	
DTEL21/DSAN21/DHIN21	Telugu-II / Sanskrit-II / Hindi-II	100	
	Environmental Studies	100	
Part – II			
DSIM21	Internet and Multimedia	100	50
DSDMS21	Data Base Management System	100	50
DSOS21	Operating Systems	100	
DSMIS21	Management of information systems	100	
III Year :			
DSSE31	Software Engineering	100	
DSCCN31	Computer Communications & Networks	100	50
DSBC31	Basics of e-Commerce	100	
DSDW31	Data Warehousing	100	
DSVP31	Visual Programming	100	50
	Project	100	

d. **Fee Structure:** Refer Annexure - II

e. **List of Study Centres :** Refer Annexure - I

4.12.3 B.Sc. (Costume Design and Fashion Technology) (Course Code:61)

Note :

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

- a. **Eligibility** : 10+ 2 or its equivalent or through Entrance Test
 b. **Duration**: 3 years
 c. **Medium of instruction**: English only

Course Structure:

Paper Code	Paper Title	Theory Marks	Practical Marks
I Year:			
Part – I :	English – I	100	
Part – II	Textile Science	100	
	Garment Construction-I	100	
	Children Apparel		50
	Apparel finishing & Clothing Care	100	50
	Computer Studies	100	50
	Fashion design drawing lab		50
II Year :			
Part – I	English – II	100	
	Environmental Studies	100	
Part – II	Fashion designing	100	
	Fashion illustration		50
	Textile dyeing and printing	100	50
	Garment construction –II	100	
	Women’s Apparel		50
	Surface enrichment lab		50
	Management and entrepreneurship	100	
III Year :			
	Study of Apparel industry	100	
	Apparel marketing and merchandising	100	
	Costumes and Apparel design	100	
	Apparel accessories and surface ornamentation	100	
	International Trade and Documentation	100	
	Men’s apparel construction		50
	Computer applications in Fashion designing (CAD / CorelDraw)		50
	Industrial Pattern making and Grading		50
	Beauty culture lab		50

- d. **List of Study Centres** : Refer Annexure - I
 e. **Fee Structure**: Refer Annexure - II

4. ADMISSION PROCEDURE, FEE PARTICULARS AND MODE OF PAYMENT:

4.1 Admission Procedure: Eligible candidates will be given provisional admission based on the **attested** Xerox copies of the certificates enclosed with the application. Admission of candidates who were awarded bachelors degrees from University other than A.P. Universities are subject to the verification of Genuinity by the concerned University and such candidates have to pay verification fee, if required by the concerned Universities. All candidates must produce their original certificates for verification within **TWO months** from the date of provisional admission either personally at the CDE Office, ANU or through their Study Centres.

Procedure for obtaining original Degree after completion of the course : Candidate must produce lower degree for verification along with a prescribed form and Xerox copy of lower degree either at the time of admission or before completion of the course and students must remember that without the relevant lower degree, PG Degree will not be issued under any circumstance. Along with the Final Year tuition fee and examination fee, students must pay Rs.300 for obtaining PG Original degree and the Original Degree will be sent directly to the address of the candidate.

CDE will give Provisional admission based on Provisional certificate but for receiving original PG Degree, after the completion of PG course candidate must produce the relevant bachelors degree for verification.

4.2 Fee Particulars : Refer Annexure - II

4.3 MODE OF PAYMENT

1) **Online payments through any branch of SBI :** Students can directly pay all types of fee to CDE to its account namely "**CDE Fee Collection Account No.30036214420**" through any branch of SBI, **without any additional charge or commission.** The model form for making payments through SBI is given at the end of this book. Students can take Xerox Copies and use it. After receiving the fee, the Bank will generate a unique number called 'J Number'. This number should be mentioned in the application form in place of D.D.No. The counter foil issued by the bank should be attached to the application form. Candidates are advised to keep a Xerox copy of the counter foil issued by the bank for future purpose.

2) All remittances to the CDE can also be made through a Crossed Demand Draft drawn in favour of "**The Director, Centre for Distance Education, Acharya Nagarjuna University, Nagarjuna Nagar**" payable at State Bank of India or Andhra Bank at Nagarjuna Nagar or Guntur.

Postal orders / M Os / Challans / or any other mode of payment will not be accepted. The Centre will not be held responsible for such payments.

3) On the back of the Demand Draft, the following particulars shall be written by the candidate:

- a) Name
- b) Fathers Name
- c) Name of the Course/Subject.
- d) Enrolment Number (If new admission is sought, please mention "Application Number")
- e) Purpose of payment (Admission fee/Exam fee etc.)

Most of the students are not writing the above particulars on the backside and the students are advised to mention the above to avoid misuse of D.Ds.

- 4) Fee once paid by the candidate will neither be refunded nor adjusted to other students or other courses or other batches.
- 5) There are no fee concessions to any category of students.

5. METHOD OF INSTRUCTION :

5.1 STUDY MATERIAL: Study material will be supplied by the following Three ways:

1. Material will be issued on the spot at CDE office for those who submit applications in person at the CDE office.
2. Material will be sent by post for those who send applications by post. CDE is not responsible for delay or non-delivery of material sent to the address given by the candidate. Hence, candidates are advised to give clear address with Door No and area Pin Code.
3. Material will be issued through Study Centres for those who submit applications through the Study Centres. It is the responsibility of the student to collect the material from the study centre.

The course material is designed in such a manner that it will provide the students a general understanding of the subject matter and also gives guidance for further reading of the subject. The material covers about 80 to 100 percent of the syllabus. Hence, the students are also advised to refer the suggested readings for elaborate understanding of the subject. The course material includes the model question papers and some suggested readings for the benefit of the student. This material is normally supplied to the students in two or three installments.

5.2 WEEKEND / CONTACT PROGRAMME : Weekend classes will be arranged on Saturdays, Sundays and other Public Holidays depending on the enrollment and as per the schedule given in the academic calendar appended at the end of this book. Students should be in touch with the study centre for knowing the Time table and other details. Separate intimation will not be sent regarding the commencement of contact classes.

NOTE :

1. If adequate number of students are not enrolled, the University reserves the right to withdraw this course.
2. If adequate number of students are not enrolled in any particular study centre, they will be allotted to other study centres where the course is offered.
3. Students are advised to consult the study centre before applying for any course regarding the availability of that course in that study centre.
4. Arrangement of classes is subject to the enrollment of minimum number of students for a particular course and in a particular centre.

The Weekend / Personal Contact Programme (PCP) has been so designed to help the learners to attain some sort of orientation and guidance regarding the method of learning and provides condensed class room counseling to cover the important and difficult topics of the course. The students shall bear in mind that **PCP is not meant for covering the entire syllabi** of the course and only the major topics shall be covered. These programmes are also intended to provide adequate provision for discussing the student's difficulties relating to their subjects with the respective counselors.

The services of the experienced faculty members of the university and the affiliated colleges are utilized to impart the theoretical foundations and practical knowledge related to the respective courses. Since it is a self learning process the learners are advised to come prepared to these classes with some basic understanding of the concerned topic so that the guidance given by the Counselor would enrich their subject knowledge and also enable them to go for further intensive reading.

The Centre will make no hostel/boardings arrangements and the students have to make their own arrangement for attending these classes.

6. EXAMINATIONS:

- (a) Students appearing I, II & III year regular examinations need not fill the examination application form, since the examination fee is collected at the time of admission/beginning of II / III year along with tuition fee. Hall tickets will be sent directly to them. Only those who wish to write supplementary or betterment examinations must pay the specified fee and must submit the filled in examination application form. After completion of the minimum course duration CDE will not take the responsibility of informing the enrolled students about the payment of fees, commencement examinations etc. It is the responsibility of the students themselves to know about these details.
- (b) Examination application forms must be collected from either study centres or can be downloaded from the CDE website : www.anucde.ac.in or www.anucde.com.
- (c) **'Tatkal scheme' for the Issue of Hall-tickets for the May / December year-end theory examinations :**
 1. Under this scheme, hall tickets will be issued by the CDE office for those who have not applied as per the schedule and wish to write the examination on payment of specified fee, in addition to the examination fee prescribed for each course.
 2. CDE office may issue hall ticket, after verifying the availability of question paper in that examination centre
 3. Period for issue of hall ticket under 'Tatkal scheme'
 - (1) May Examinations : One week after the closure of the last date for the submission of examination application forms at CDE, ANU only.
 - (2) December Examinations : One week after the closure of the last date for the submission of examination application forms at CDE, ANU only.
 4. Fee for tatkal scheme: Rs.500/- as tatkal fee + Examination fee as per course.

6.1 Examination Centres:

- i. University reserves the right to conduct examinations at selected places, based on the review of the past experience and can add new centres or delete some of the existing centres. Allotment of examination centres is the prerogative of the University and the decision of the University is final in allotting examination centre to the students.

- ii University will not conduct examinations in the Study Centre and **depending on the number of students enrolled**, the University will make arrangements for the conduct of examinations in the same town or near by places but in some other college. In places like Guntur, Vijayawada, and Hyderabad examinations centres will be allotted in the nearby areas also because of the large number of students enrolment.
- iii. If the Examination Centre is located in the place where the Study Centre is located, then Students must write the Examinations in the same town. **They will not be permitted to write Examination at other places.** If the examination centre is not available in the place where the study centre is located, University has right to allot another Examination Centre near to the candidate's address without giving any information.
- iv. Change of examination centre will not be permitted under normal circumstances. Only in exceptional cases the University may consider the written representations accompanied by a fee of Rs.1000/- subject to the following conditions:
 1. The concerned Question Paper must be available in that Examination Centre. That means, the course must be offered in the study centre located in that area.
 2. Such requisitions must be received in CDE office well in advance and atleast 30 days before the Commencement of examinations with required evidence.
- v. The decision of the University is final in allotting examination centre to the students.

6.2 RULES OF EXAMINATIONS :

1. Students who joined in the Academic year batches are expected to appear for the year end examinations (Regular examination) commencing from 20th May and students of Calendar year batches must write their regular examinations commencing from 20th December every year. However, students of Calendar year batches are given an opportunity to write supplementary/betterment during May examinations and Academic batch students are permitted for supplementary/betterment during December examinations, subject to the following conditions:
 - a) The Scheduled examinations will commence as per the predetermined dates, without waiting for the publication of the results of preceeding examination, receipt of marks certificates by the students and publication of revaluation results.
 - b) Revaluation is only a facility given to the students and there is no link between publication of revaluation results and commencement of immediately succeeding examinations.
 - c) Since the University has to conduct examinations twice a year, it is not possible to announce the results of revaluation and to give another chance to the students to appear for immediately succeeding examinations. However, efforts will be made to hasten the process of revaluation and publication of results, subject to the factors beyond the control of the CDE.
 - d) Students who wish to appear for supplementary examinations may download their marks from www.anucde.com or www.anucde.ac.in. and should not wait for the receiving of the marks certificate from the CDE/Post Office.
2. There will be a university examination at the end of each Calendar/Academic Year. Examination fee for writing regular exmainations must be paid along with admission / II / III year tuition fee and Hallticket will be sent directly to the candidate's address.

3. Candidates appearing for Supplementary / Betterment examinations, only, must pay the prescribed fee and have to fill their examination form in their own handwriting.
4. Examination application forms will not be sent to those who wish to write backlog papers / betterment examinations. They have to obtain the application form from the CDE Office / from the study centres / can be downloaded from the CDE Website: www.anucde.com
5. Students appearing for Supplementary / Betterment examinations must fill the examination application form as per the instructions and send the same either in person or by post to the office of the Centre for Distance Education before the specified date. Students appearing for the 1st year end / 2nd year end examination (Regular) need not have to submit the application form and they need not pay the examination fee since the examination fee is to be paid at the time of admission. In case of Supplementary / Betterment Examinations they have to send the application form along with the DD for prescribed fee. **The CDE will not accept any responsibility for the postal delay in reaching the applications.**
6. Students are advised to pay the fee as per the schedule. If any one fails to pay the II/III year fee as per the schedule they are allowed only after making their admission regularised by paying **"Break of study fee."**
7. Examination Hall Tickets will be sent directly to the students by post. The names of the examination centres will be printed on the Hall Ticket. A press note also will be issued for the information of students.
8. Those who do not receive the Hall Ticket by post may download the Hall Ticket from CDE Website: www.anucde.ac.in or www.anucde.com and shall have to approach the concerned chief superintendent of the examination centre with two passport size photographs for obtaining duplicate Hall Ticket.

6.3. PROCEDURE TO BE FOLLOWED FOR OBTAINING THE CERTIFICATES: Candidates who have completed the course will be issued the following certificates, on Payment of the specified fee along with Final year tuition fee and examination fee and they need not apply to the University separately.

Final Year UG/PG students are required to pay the following fee along with Tuition Fee, Examination Fee, at the time of Final year for receiving the following certificates directly, without any further application.

1. Transfer Certificate Rs. 50/-
2. Migration Certificate Rs. 50/-
3. Consolidated Marks list Rs.300/- for PG courses (2 Year Duration) Rs.400 for UG Courses (3 Year Duration) Rs.600/- for B.Tech.
4. Original Degree Rs.300/-

Since the Final Year Examination Fee includes Fee for the issue of T.C., M.C., Consolidated Marks Memo and Original Degree Certificate. CDE will send the Final Year marks list, Provisional Certificate, Transfer Certificate, Migration Certificate and Consolidated marks list to those who have completed the course. Original Degree will be sent to the candidate within 30 days, subject to the verification of lower degree.

7. ENROLLMENT NUMBER AND IDENTITY CARD:

- 7.1 Every candidate who is admitted into the Centre for Distance Education will be allotted an Enrollment Number, which will hold good during the entire period of the course. In all communications, the student must invariably mention this enrollment number in full. Correspondence without enrollment number is not possible. The enrollment number will be used in the examinations as Hall Ticket Number.
- 7.2 Every candidate admitted at the Centre will also be supplied with an Identity Card by the Centre with the enrolment number **within one month** after the commencement of weekend classes **and students must download the ID Cards from www.anucde.com Without ID card, students will not be permitted to write the Examinations.** This card must be produced whenever required by the authorities for receiving the hall tickets, for entry into University Examination Halls. If the Original Card is lost, a duplicate card will be issued on remittance of Rs.50/- through a Demand Draft in favour of the Director, Centre for Distance Education, Nagarjuna University, on SBI payable at Nagarjuna Nagar. At the time of taking degree Certificate ID Card has to be submitted to the CDE. Most of the students are not collecting their ID Cards from their study centres. At the time of examination, without ID Card, Students will not be allowed to write the examinations. Hence, students are advised to collect their ID cards from the study centres or contact CDE Office for duplicate ID Card, at least 30 days before the year end examinations.

8. INSTRUCTIONS FOR FILLING THE APPLICATION FORM:

The students are required to go through the prospectus carefully before filling the application form in his / her own writing.

- 8.1 The Application form should be handled carefully. It should be not be mutilated or folded. Mutilated or folded forms will not be accepted.
- 8.2 It should be filled properly within the box and legibly by the candidate in his / her own handwriting with ball pen BLUE or BLACK in CAPITAL LETTERS only.
- 8.3 Please do not overwrite on the application form.
- 8.4 Only good quality recent passport size photograph should be pasted on the Entrance Application. Please do not staple or pin the photograph. Please do not sign on the photograph pasted. Attestation should not be done on the photograph.
- 8.5 The name, date of birth and name of the father/mother/ husband / guardian should correspond with **those recorded in his / her SSC / Matriculation certificate or that of equivalent examination.**
- 8.6 Incomplete and improperly filled-in applications not accompanied by the required documents or applications of ineligible candidates will be rejected without entertaining any correspondence.
- 8.7 The applications duly filled- in together with the prescribed enclosures should reach the office of the Director, Centre for Distance Education, Acharya Nagarjuna University, Nagarjuna Nagar – 522 510 AP by registered post or by submission in person at the receiving counter of the CDE, or at the selected study centres on or before the date specified.

- 8.8 The CDE will issue provisional admission based on the attested Xerox copies enclosed. Candidates must produce their original certificates for verification within TWO MONTHS from the date of provisional admission. Candidates will not be allowed for year end examinations without verification of original certificates.
- 8.9 **Selection / Allotment of study Centres:** Before selecting a Study Centre students are advised to contact the Study Centre about the availability of a particular course in that centre. Weekend classes on Sundays and other Public Holidays will be held at Study Centres, subject to the enrollment of minimum number of students in a particular Centre. Therefore, students have to carefully select and mention the names of three study centres in the order of priority from the list of centres given. If adequate number of students are not enrolled in a particular centre, the CDE will allot the nearest Study Centre to the students. CDE will not entertain any change in the Study Centre subsequently under normal circumstances. If change of Study Centre is required due to unavoidable reasons then the student must apply in writing to the CDE with fee of Rs.500/- within 15 days after the completion of the last date for admission with fine. After commencement of classes and finalisation of admission register, any request for change of course or centre or optional or II language will not be considered. In case of change of study centre the following conditions must be fulfilled:
- Change of Study Centre from one college to another, within the same area will not be entertained.
 - The particular course must be available in the new study centre.
 - The representation must be forwarded by the Principal of the original study centre.
 - Request for change of study centre will not be entertained after the commencement of week-end classes.
- 8.10 **Fee once paid for admission into a particular course cannot be refunded nor adjusted to other Course or for other students or for other batches.** Students are advised to contact the study centre about the availability of a particular course in that centre. However, in exceptional cases students may apply for change of course or optional group or Second Language subject on payment of Rs.500/- for each such change, within 15 days after completion of last date for admissions with late fee.
- 8.11 The Application must be accompanied by a DD for the specified amount drawn in favour of "The Director, Centre for Distance Education , Acharya Nagarjuna University", payable at SBI or Andhra Bank, Nagarjuna Nagar – 522 510 or any Nationalized or Schedule Bank payable at Guntur.

Attested xerox copies of the following certificates must be attached to the application form in the following order. Any lapse in this regard may result in delay in finalization of the admission or rejection of the application:

- Application Form.
- Attested xerox copy of Date of birth evidence or SSC certificate.
- Attested xerox copy of OD / PC of the qualifying examination (for PG Courses)

- d) Memorandum of Marks certificates of the qualifying examination (Attested xerox copies only).
- e) Candidates belonging to reserved categories must produce attested Xerox copies of caste certificate / PH / NCC / Sports.
- f) Identification Card.
- g) Four self addressed stamped envelopes (stamps worth Rs.10/- affixed on each cover).

9. IMPORTANT INSTRUCTIONS :

1. Candidates are advised to preserve this handbook, identity card and fee receipts at least till they complete the course and to keep themselves abreast with the rules and regulations so as to clear any doubt they get at any time.
2. Centre for Distance Education has to send marks memos, intimations and other important communications throughout the period of the study of a candidate. Hence, students must write **their own address for correspondence in the application form** and under any circumstance, they should not write the address of the study centre in the application form.
3. The Signature of the student signed in the application form, will be scanned and used for all examination purposes, ID card etc., and hence **students must sign the application form personally** and Centre for Distance Education will not entertain any deviations in the signature, found at later stage. The signature on the ID Card will be considered as signature of the candidate during the Examinations.
4. Attendance of students for Theory and Practical classes is compulsory for Science, Technical and Professional Courses.
5. **Change of course or optional group subject or II Language or Study Centre :** In exceptional and unavoidable cases, candidates may apply for change of course or optional group or II language or Study centre on payment of Rs.500 for each such change, within 15 days after the completion of last date for admission with fine. After commencement of classes and finalisation of admission register, any request for change of course or centre or optional or II language will not be considered. In case of change of study centre the following conditions must be fulfilled:
 - a) Change of Study Centre from one college to another, within the same area will not be entertained.
 - b) The particular course must be available in the new study centre.
 - c) The representation must be forwarded by the Principal of the original study centre.
 - d) Request for change of study centre will not be entertained after the commencement of week-end classes.
6. **Change of Examination Centre:** Change of examination centre will not be permitted under normal circumstances. Only in exceptional cases the University may consider the written representations accompanied by a fee of Rs.1000/- subject to the following conditions:
 1. The concerned Question Paper must be available in that Examination Centre. That means, the course must be offered in the study centre located in that area.
 2. Such requisitions must be received in CDE office well in advance and atleast 30 days before the Commencement of examinations.

7. **Change of Address:** It is the responsibility of the applicant to inform the change of address in writing for correspondence and for sending certificates with a D.D. for Rs.50/- drawn in favour of "Director, Centre for Distance Education, Acharya Nagarjuna University"
8. **Request for Duplicate ID Card:** Duplicate ID card will be issued on payment of Rs.50/- with a written representation.
9. Hall Tickets, Time tables, Results, Marks, Model Papers syllabi can be downloaded from the CDE Website: www.anucde.ac.in. or www.anucde.com
10. CDE will send all communications to the address mentioned by the student in his admission application form and CDE does not hold any responsibility for non-delivery of letters / communications / parcels sent to the address given by the students. It is the responsibility of the students to apply for change of address by paying the prescribed fee of Rs.50/- whenever there is a change in the address for correspondence. Minimum 10 days are required for effecting the change of address.
11. All the student should keep in touch with the CDE and acquaint themselves with the academic schedules, examinations, results, etc. They should inform the CDE promptly about their change of address to receive communications.
12. Candidates will be given provisional admission into the CDE courses on the assumption that the information given by them in the admission Application Form are correct and the student has to fulfill all the requirements as mentioned in the Application Form.
13. **Candidates are advised to be very clear in the choice of their course at the time of admission. Choice of course of study once made, will be final and change of course will be entertained on payment of Rs.500/- with written requisition.**
14. **Fee once paid for a particular course will not be refunded, not adjusted to other course or to other students.**
15. The students of the CDE are **not** eligible for bus pass facility as in the case of regular students.
16. Candidates who have studied a part of their studies through the Centre will **NOT** be permitted to seek admission on transfer to the regular college under the jurisdiction of the Acharya Nagarjuna University.
17. Students are advised to receive a printed receipt for all payments made by them.
18. While obtaining the bank drafts, it must be checked whether the bank authorities have signed the draft, whether the branch name, date, and address is indicated clearly on the draft. The bank drafts taken should be valid for six months.
19. On the back side of the bank draft the following particulars should be written for its safe accounting:
 - i) Name of the student:
 - ii) Enrollment number:(if new admission is sought, please mention "Application No.")
 - iii) Name of the course/subject:
 - iv) Purpose of payment: (tuition fee / examination fee, etc.)

20. It is necessary that every student of the centre for distance education (C.D.E.), should quote the enrollment number or fee receipt number or application number and name of the course and subject in all the correspondence without which no action can be taken, and a self addressed stamped envelope should be enclosed for prompt reply.
21. All fee dues, if any, should be paid before the schedule of examinations.
22. Office timings: 10-30 AM to 5-00 PM on all working days. The first Saturday is a holiday for the office. The CDE also observes the University holidays.
23. If the last day of any transaction falls on a holiday students are allowed to transact the same on the following working day only and not beyond.
24. Every candidate once admitted shall have to pay the fee for the whole year. If the candidate desires to discontinue the course and obtain the transfer certificate in the middle of the Academic Year or in subsequent years, he/she has to pay the fee for the whole year.
25. Annual examinations normally will be held during May for the Academic Year Batch and during December for Calendar Year Batch. The candidates are advised to schedule their studies accordingly.
26. The rules and regulations of Acharya Nagarjuna University will be applicable for other matters that are not covered in the prospectus. Further, the rules and regulations stated above are subject to change whenever there is a change in the University regulations.
27. The candidates should write to The Director, CDE, Acharya Nagarjuna University, individually for Prospectus cum Application Forms for admission.
28. For all legal matters, the jurisdiction is restricted to **Guntur Town only**.
29. All enquiries and correspondence relating to the distance education courses must be addressed to:

The Director,
Centre for Distance Education,
Acharya Nagarjuna University,
Nagarjunanagar - 522 510, A.P.
GUNTUR District.

ANNEXURE - I

CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY
STUDY CENTRES - COURSES OFFERED

Selection / Allotment of study Centres:

Before selecting a Study Centre students are advised to contact the Study Centre about the availability of a particular course in that centre. Weekend classes on Sundays and other Public Holidays will be held at Study Centres, subject to the enrollment of minimum number of students in a particular Centre. Therefore, students have to carefully select and mention the names of three study centres in the order of priority from the list of centres given. If adequate number of students are not enrolled in a particular centre, the CDE will allot the students to the nearest Study Centre CDE will not entertain any change in the Study Centre subsequently.

Code	Name of the College, Place and Phone numbers	Courses offering
	ADILABAD (Dt)	
030	VASHISTA DEGREE COLLEGE NIRMAL ADILABAD (Dt) Co-ordinator: Sri Akhilesh Kumar Singh, Ph: 9440038869 Office Asst: Sri T. Ananth Kishore, Ph: 08734-247047, 9441861633	M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS, PSY) M.A. (ENG, TEL, ECO, HIS, POL, SOC, SW, J & M, HINDI) MCOM, MHRM B.Sc.(MPC, BZC, MPCs), BLISC B.A.(BA(G), Spl.B.A. (SMATHS, STEL, SENG), B.Com (BCOM(G), CA), PGDCA, PGDIT, PGDJM, CHIV, PGDHM
098	NALANDA DEGREE COLLEGE (A) ADILABAD, ADILABAD (Dt) Ph:9347027906, 08732-232175, 224790, 232305, 9866118179	M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT) M.A. (ENG, TEL, ECO, POL, SOC, SW, HINDI), MCOM B.Sc.(BZC) B.A.(BA(G), Spl.B.A. (SENG)
143	CHAITANYA DEGREE COLLEGE FOR WOMEN MANCHERIAL ADILABAD (Dt) Co-ordinator: Sri Ch. Bal Reddy, Ph: 9299992151 Office Asst:Sri R. Mahendar, Ph:9299992152	M.Sc.:(BOT, ZOO, PHY, CHE, MATHS, IT,COMPUTERS, PSY) M.A. (ENG, TEL, ECO, POL, SOC, SW, J & M, HINDI) MCOM, B.Sc.(MPC, BZC), BLISC, B.A.(BA(G), Spl.B.A. (STEL), BCOM(G)
164	SHIVANI DEGREE COLLEGE MANDAMARRI ADILABAD (Dt) Co-ordinator: Sri M. Satish, Ph: 9948333204 Office Asst:Sri Janardhan, Ph:08736-257994, 9849712140	M.Sc.:(CHE) M.A. (ENG, TEL, SW) B.Sc.(MPC, BZC, MPCs) Management Diplomas, PGDCA
	CHITTOOR (Dt)	
037	SRI VENKATESWARA COLLEGE OF LAW TIRUPATHI, CHITTOOR (Dt) Ph:0877-2238485, 9440352155, 9441063042	LLM

- 047 GATE DEGREE COLLEGE
TIRUPATHI
CHITTOOR (Dt)
Co-ordinator:Sri T. Venkateswarlu,Ph:9989294144
Office Asst:Smt P. Vijaya, Ph:0877-2286423,
9866215447
M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS, PSY), M.A. (ENG, TEL, POL, SW, J & M, ECO, HIS, SOC, HINDI) BHM, MCOM, B.Sc.(MPC, BZC, MSCS, MPEle, MEleCS, MPCS), BBM, BLISC, B.A.(BA(G), MSCA, MES, **Spl.B.A.(SMATHS, STEL, SENG)), B.Com (BCOM(G), CA) Bio-Tech, Bio-Info, MANAGEMENT DIPLOMAS, PGDCA, PGDIT, PGDJM, CHIV**
- 072 Dr. AMBEDKAR LAW COLLEGE
TIRUPATHI, CHITTOOR (Dt)
Ph:0877-2232359 , 9849161157
LLM
- 119 SRI R.K.M. LAW COLLEGE
CHITTOOR, CHITTOOR (Dt)
Ph: 08572-245773, 9441092061, FAX:245126
LLM
- 154 GIRVANI DEGREE COLLEGE
CHITTOOR, CHITTOOR (Dt)
Co-ordinator:Sri L. Madhava Naidu, Ph:9441588887, 08572-233647
Office Asst.:Sri S. Mohan Naidu, Ph:9440666151
M.Sc. (Maths, Computers)
M.A. (ENG), BBM
- 176 ANANTHA COLLEGE OF LAW
TIRUPATHI, CHITTOOR (Dt)
Co-ordinator:Dr.R. D. Vijaya Sekhar, Ph:9704232223
Office Asst.:L. Srinivasula Reddy, Ph:9949000304
LLM
- 178 WATSON LIFE SCIENCES
PLOT NO.50, NEW BALAJI COLONY
AIR BYPASS ROAD,
TIRUPATI - 517 502, CHITTOOR (Dt)
Co-ordinator:Dr.Y.Sreenivasulu, Ph:9492934916
Office Asst.:S. Sardar, Ph:9550266440
M.Sc. (MICROBIOLOGY, ZOOLOGY)
PG DIPLOMA IN BIO-TECHNOLOGY
PG DIPLOMA IN BIO-INFORMATICS
- EAST GODAVARI (Dt)**
- 049 RAJIV GANDHI INSTITUTE OF LAW
KAKINADA, EAST GODAVARI (Dt)
Co-ordinator:Sri P.V. Trinadh, Ph:9440976303
Office Asst:S. Padma, Ph:0884-2378922
LLM
- 051 ADITYA DEGREE COLLEGE (KKD)
KAKINADA
EAST GODAVARI (Dt)
Co-ordinator:Sri B.E.V.L. Naidu, Ph:0884-2376665
Office Asst:Sri Y. Bhagavat Singh, Ph:9346176663
M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS, PSY), M.A. (ENG, TEL, ECO, HIS, POL, SOC, SW, HINDI J & M) BHM, MCOM, B.Sc.(MPC, BZC, MPEle, MEleCS) BBM, BLISC, B.A.(MSCA, MES, **Spl.B.A.(SMATHS)), B.Com (CA), MANAGEMENT DIPLOMAS**
- 052 ADITYA DEGREE COLLEGE (RJY)
RAJAHMUNDRY
EAST GODAVARI (Dt)
Ph:0883-2400456/457, 9866076668,
Fax:0883-2400458
M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS) M.A. (ENG) BHM, B.Sc.(MPC) B.A.(MSCA)

- 069 Smt. & Sri G.K.R.V.DEGREE COLLEGE M.A. (SOC), LLM
RAJAHMUNDRY, EAST GODAVARI (Dt) BA(G)
Co-ordinator:Smt. V. Sharada Rao, Ph:0883-2461570,
Office Asst:Sri G. Srinivas, Ph:0883-2445417, 9441644531
- 071 J.C. DEGREE COLLEGE **M.Sc.:(MATHS), M.A. (ENG, TEL, ECO, POL, SOC)**
MANDAPETA MCOM, BA(G) , BCOM(G)
EAST GODAVARI (Dt)
Co-ordinator:Sri T. Jaya Chandra Prasad, Ph:9348968805
Office Asst: K. Sri Laxmi, Ph: 08855-233746
- 087 Ln.G.V.RAO MODERN DEGREE COLLEGE **M.Sc.:(PHY, CHE, MATHS, IT, COMPUTERS)**
RAMACHANDRAPURAM M.A. (ENG, TEL), MCOM, B.Sc.(MPC, BZC,
EAST GODAVARI (Dt) MSCS, IT, MPCS), BA(G), BCOM(G)
Ph:08857-242489, 242189, 242089, 9394410089
FAX:245189
- 117 A.S.N. DEGREE COLLEGE FOR WOMEN **M.Sc.:(MATHS, IT, PSY)**
AMALAPURAM M.A. (ENG, TEL, ECO, HIS, POL, SW)
EAST GODAVARI (Dt) MCOM, MHRM
Co-ordinator:Sri G.D. Srinivas, Ph:08856-232725
Office Asst:Sri A.S. Bhanu Murty, Ph:9848971462
- 145 PRAGATI DEGREE COLLEGE **M.Sc.:(IT, PSY)**
KAKINADA M.A. (ENG, TEL, SOC, SW)
EAST GODAVARI (Dt) B.Sc.(CD & FT)
Co-ordinator:Smt. B. Sailaja Ph:9346078014, B.A.(BA(G))
Office Asst:Sri R.D. Srinivasa Rao, **Spl.B.A.:(SENG), B.COM (BCOM (G))**
Ph: 08842300351, 2300352, 2300350
157. AVR & VPR DEGREE COLLEGE **M.Sc.:(BOT, PHY, CHE, MATHS)**
MANDEPETA M.A. (ENG, ECO), M.COM.
EAST GODAVARI (Dt) BA (ALL), B.COM (ALL)
Co-ordinator: Sri S. Rambabu; Ph:9951154191
Office Asst: Sri. S. Srinivas, Ph:9959340078
- GUNTUR (Dt)**
- 001 HINDU COLLEGE **M.Sc.:(MATHS) M.A. (ENG, TEL, ECO, HIS, POL, SOC)**
GUNTUR, GUNTUR (Dt) MCOM, B.A.(BA(G), **Spl.B.A.:(STEL, SENG)),**
Co-ordinator: Dr.P. Ramachandra Murty, B.COM (BCOM(G), CA)
Ph:9849822967
Office Asst:Sri M. Veeraiah, Ph:0863-2220134, 9948696099
- 002 MAHATMA GANDHI DEGREE COLLEGE **M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS,**
GUNTUR PSY), M.A. (ENG, TEL, ECO, HIS, POL, SOC,
GUNTUR (Dt) SW, J & M, HINDI), LLM, BHM, MCOM,
Co-ordinator:D.L.K. Ratna, Ph:0863-2353470 MHRM, B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS,
Office Asst:P. Kanaka Durga, MPCS, CD & FT), BBM, BLISC, B.A.(BA(G), MSCA, MES,
Ph:0863-2230927, 9985506207 **Spl.B.A.:(SMATHS, STEL, SENG)), B.Com (BCOM(G), CA)**
Bio-Tech, Bio-Info, MANAGEMENT DIPLOMAS, PGDCA,
PGDIT, PGDJM, CHIV

003	CAREER DEGREE COLLEGE GUNTUR GUNTUR (Dt) Ph:0863-2326032, Fax: 0863-2243334, 9949168332	M.Sc.:(PHY, CHE, MATHS) M.A. (ENG), B.Sc.(MPC), BA(G) BCOM(G)
004	A.S.N. DEGREE COLLEGE TENALI GUNTUR (Dt) Ph:08644-228821, 9440164336	M.Sc.:(CHE), MCOM B.A.(BA(G), Spl.B.A.(STEL, SENG)), BCOM(G)
005	VIDYAKENDRAM DEGREE COLLEGE SATTENAPALLI GUNTUR (Dt) Co-ordinator:Sri Sk. Basha, Ph:9346633169 Office Asst:S. Bhavani, Ph:9866823312	M.Sc.:(MATHS), MCOM BA(G), BCOM(G)
006	T.R.R.&.S. DEGREE COLLEGE PIDUGURALLA GUNTUR (Dt) Co-ordinator:Sri V. Venkateswara Reddy, Ph:9949933963 Office Asst:Smt. K. M. Jyothi, Ph:9000024240	M.Sc.:(CHE, MATHS), M.A. (ENG), MCOM B.Sc.(MPC, MPCs), BA(G), B.Com (BCOM(G), CA)
008	MODERN DEGREE COLLEGE CHILAKALURIPET GUNTUR (Dt) Co-ordinator:Sri J.M.Subhani, Ph:9666398772 Office Asst:Sri. Ch. Srinivasa Rao, Ph:9291666224	M.Sc.:(BOT, ZOO, PHY, CHE, MATHS), M.A. (ENG), MCOM B.Sc.(MPC, BZC, MSCS, MPEle, MEleCS, MPCs), BLISC B.A.(BA(G), MSCA, MES, Spl.B.A. (STEL, SENG)), B.Com (BCOM(G), CA), MANAGEMENT DIPLOMAS
070	N.R.T. KRISHNAVENI DEGREE COLLEGE VINUKONDA GUNTUR (Dt) Ph:08646 272185, 272575(R), 9440163917, 9440766909	M.Sc.:(BOT, PHY, CHE, MATHS, IT, PSY) M.A. (ENG, TEL, ECO, POL, SOC, J & M, HINDI, HIS, SW) MCOM, B.Sc.(MPC, BZC, MPEle, MEleCS, MPCs, MSCS) B.A.(BA(G), MSCA, MES, B.Com (BCOM(G), CA) MANAGEMENT DIPLOMAS
084	N.B.T & N.V.C COLLEGE NARASARAOPET GUNTUR (Dt) Ph:08647 223873, 9885321816	B.Sc.(MPC, BZC) BA(G), BCOM(G)
126	SRI SUBBARAYA & NARAYANA COLLEGE NARASARAOPET GUNTUR (Dt) Ph:08647-222011, 222211, 9848189517	M.Sc.:(PHY, CHE, MATHS) M.A. (ENG) B.Sc.(MPC, BZC, MSCS, IT), B.A.(BA(G), Spl.B.A. (SMATHS, STEL, SENG)), BCOM(G), BCOM(CA)
141	CHAKRADHAR DEGREE COLLEGE MACHERLA (Po & Md) GUNTUR (Dt) Co-ordinator: Sri B. Ramana Reddy, Ph:9440644015 Office Asst:Sri M. Maheswar Reddy, Ph:9949204720, 08642-222999	M.Sc.:(MATHS, PSY), M.A. (ENG, TEL, ECO, POL, SOC) MCOM, B.Sc.(MPC, BZC, MSCS, IT, MPCs), BA(G), SPL BA (STEL, SENG) B.Com (BCOM(G), CA), PGDCA, PGDIT, PGDJM

- 175 ANDHRA MUSLIM COLLEGE
GUNTUR
GUNTUR (Dt)
Co-ordinator: Sri Md. Khasim Ph:9908819043
Office Asst:Sri Md. Gouse Riazuddin, Ph:9849478498
M.Sc.:(CHE), M.A. (ENG)
- HYDERABAD (Dt)**
- 012 R.R.D. DEGREE & PG COLLEGE
VIDYANAGAR, HYDERABAD,
HYDERABAD (Dt)
Co-ordinator:Sri P. Laxman Rao, Ph:9440948290
Office Asst:Sri M.V.Pavan Kumar, Ph:9347852690
**M.Sc.:(ZOO, PHY, CHE, MIC, MATHS), M.A. (ENG, TEL, SW)
MCOM, B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS,
MPCS), B.A.(MSCA, MES, Spl.B.A.(SMATHS)
B.Com (BCOM(G), CA), MANAGEMENT DIPLOMAS**
- 025 PRAGATHI WOMEN'S DEGREE COLLEGE
KUKATPALLY, HYDERABAD
HYDERABAD (Dt)
Ph:040-23065702, 9849500392
**M.Sc.:(BOT, ZOO, PHY, CHE, MIC, IT),
M.A. (ENG, TEL, SW, J & M), BHM, MCOM, MHRM,
B.Sc.(MPC, BZC, IT, MPEle, MEleCS, MPCS),
B.A.(BA(G), MSCA, MES, B.Com (BCOM(G), CA)
Bio-Tech, Bio-Info, PGDCA, PGDIT, PGDJM, PGDHM, CHIV**
- 033 MAHATMA GANDHI LAW COLLEGE
NTR NAGAR, HYDERABAD
HYDERABAD (Dt)
Ph:040-24033335, 65166256,9247857365,
9849025605, Fax:040-24033334
LLM
- 034 NEW SCHOLARS DEGREE COLLEGE
CHANDA NAGAR,
HYDERABAD,
RANGA REDDY (Dt)
Co-ordinator:Dr. G. Sri Ranga Rao, Ph:9247403544
Office Asst:Sri K. Sreenivasulu, Ph:040-23033083, 40065332
**M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT)
M.A. (ENG)
MCOM**
- 035 NATIONAL DEGREE COLLEGE
SECUNDERABAD,
HYDERABAD (Dt)
Co-ordinator:Sri Ravi Raj, Ph:98484-07157
Office Asst:Ph:040-27705506, 27705590
**M.Sc.:(BOT, ZOO, PHY, CHE, MIC)
BA(G), B.Com (BCOM(G), CA)**
- 053 SIDDHARDHA DEGREE&PG COLLEGE FOR
WOMEN
DILSUKH NAGAR, HYDERABAD
HYDERABAD (Dt)
Co-ordinator:Smt. R. Manjula, Ph:9396258843
Office Asst:Smt. R. Rajani, Ph:040-24064179,
9247837322
**M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS,
PSY) M.A. (SW, J & M, HINDI, ENG, TEL)
BHM, MCOM, MHRM,
B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS, MPCS), BBM,
BLISc, B.A.(BA(G), MSCA, MES)
B.Com (BCOM(G), CA)
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- 054 A. V. POST GRADUATE CENTRE
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LLM**

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9248169773
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M.A. (ENG), M.Com
B.Sc.(MPC), BBM,
B.A.(BA(G))
B.Com (BCOM(G)
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B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS, MPCs, CD & FT)
BBM, BLISC, B.A.(BA(G), MSCA, MES, **Spl.B.A.**(SMATHS,
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B.A.(BA(G), **Spl.B.A.**(SMATHS, STEL, SENG)),
B.Com (BCOM(G), CA), PGDCA

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Ph:08674-244378, 242433 SENG)), BCOM(G)
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M.A. (ENG, TEL,ECO, HIS, POL, SOC, SW, J & M)
MCOM
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DARSI, PRAKASAM (Dt)
Co-ordinator:Sri K. Gunda Reddy
Ph:08407-253777, 254777,9885306573
Office Asst:Sri A. Nagendra Babu, Ph:08407-254777, 9866848371
B.Sc.(MPC, BZC, MSCS, MPCS) **M.Sc. (MATHS, PSY, BOT, PHY, CHE), B.A.(BA(G), Spl.B.A.(SMATHS, STEL))**
B.Com (BCOM(G),CA)
M.A. (ENG, TEL, SOC, ECO, SW, HINDI) MCOM

SRIKAKULAM (Dt)

- 062 CHAITANYA E S DEGREE COLLEGE SRIKAKULAM, SRIKAKULAM (Dt) **M.Sc.:**(BOT, ZOO, PHY, CHE, MATHS, IT), M.A. (ENG, TEL, SW, J & M), BHM, MCOM, MHRM, B.Sc.(MPEle, MEleCS, MPCS), BBM, B.A.(BA(G), MSCA, MES, **B.Com** (BCOM(G), CA), PGDCA, PGDIT, PGDJM, CHIV
Co-ordinator:Sri B.Govinda Rao, Ph:9440286879
Office Asst:Sri P.Venkataramana, Ph:08942-228845
- 120 M.P.R. LAW COLLEGE SRIKAKULAM, SRIKAKULAM (Dt) LLM
MANAGEMENT DIPLOMAS
Co-ordinator: Sri M. Venkata Reddy, Ph:9440677247
Office Asst:Sri D. Ramesh Kumar, Ph:9440193228, 08942-225747

VISAKHAPATNAM (Dt)

- 023 M.S.R.S. SIDDARTHA DEGREE COLLEGE VISAKHAPATNAM VISAKHAPATNAM (Dt) **M.Sc.:**(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS, PSY), M.A. (ENG, TEL, SW, J & M, HINDI, ECO, HIS), MHRM, MCOM, BLiSc., BHM, B.Sc.(MPC, BZC, MSCS, MPEle, MEleCS, MPCS) BBM, B.A.(MSCA, MES) BCOM (CA), Bio-Tech, Bio-Info, PGDCA, PGDIT, PGDJM, CHIV
Co-ordinator:Sri B. Tirupathi Raju, Ph:9849120130, 9246621130
Office Asst:Sri B. Rama Raju, Ph:9848065402
Ph:0891-2755380, 6528874,
- 024 SAMYUKTA DEGREE COLLEGE ANAKAPALLI, VISAKHAPATNAM (Dt) **M.Sc.:**(BOT, ZOO, PHY, CHE, MATHS, PSY) M.A. (ENG, TEL), MCOM B.Sc.(MPC), B.A.(BA(G), **Spl.B.A.**(STEL, SENG)), BCOM(G)
Co-ordinator:Sri D. Mahesh, Ph:9849607668
Office Asst:Sri Ch. Appa Rao, Ph:9291253455
- 097 N.B.M. LAW COLLEGE VISAKHAPATNAM VISAKHAPATNAM (Dt) LL.M
Co-ordinator: Sri D.V. Ramana, Ph:9347952044
Office Asst: Sri S.M. Mohana Rao, Ph:9949657736
- 124 NYAYA VIDYA PARISHAD-LAW COLLEGE VISAKHAPATNAM, VISAKHAPATNAM (Dt) LL.M
Co-ordinator:Dr. Y. Papa Rao, Ph:9948251534
Office Asst:Sri P. Prasad Raju, Ph:9399963102, 9885376205
- 128 SRI CHANAKYA INSTITUTE OF HOTEL MANAGEMENT & C.T. VISAKHAPATNAM-16, VISAKHAPATNAM (Dt) BHM
Co-ordinator:Sri K.S. Biju, Ph:0891-2728388
Office Asst:G. Sujata, Ph:0891-2737811, 9347216413
- 159 SRI GOWRI DEGREE & PG COLLEGE VISAKHAPATNAM VISAKHAPATNAM (Dt) M.A. (SW, ENG, TEL) MCOM
Co-ordinator: Sri M. Srinivasa Rao, Ph:9848828690
Office Asst:Sri A. Nooka Appa Rao, Ph:0891-2556195

VIZIANAGARAM (Dt)

074 SRI CHAITANYA DEGREE COLLEGE
VIZIANAGARAM
VIZIANAGARAM (Dt)

Co-ordinator: Sri U. Seeta Rama Raju.
Ph: 08922-230809, 652669, 9440018734
Office Asst: Sri KVSL Narayana Rao, Ph: 9989207235

M.Sc.:(BOT, ZOO, CHE, MATHS, PSY)
M.A. (ENG, TEL)

WARANGAL (Dt)

059 ADITYA DEGREE COLLEGE (HMK)
HANAMAKONDA
WARANGAL (Dt)

Co-ordinator: Sri D. Narsinga Rao,
Ph: 9866848751, 9985545222
Office Asst: Sri R. Chakrapani,
Ph: 9985550087, 0870 2552186, 2571810, 2569999,

M.Sc.:(BOT, ZOO, PHY, CHE, MIC, MATHS, IT, COMPUTERS, PSY), M.A. (ENG, TEL, ECO, HIS, POL, SOC, SW, J & M), BHM, MCOM, MHRM, B.Sc.(MPC, BZC, MSCS, IT, MPEle, MEleCS, MPCS) BBM, BLISC, B.A.(BA(G), MSCA, MES, **Spl.B.A.**(SMATHS, STEL, SENG)), B.Com (BCOM(G), CA) MANAGEMENT DIPLOMAS, PGDCA, PGDIT, PGDJM, CHIV

060 SHAARVANI DEGREE COLLEGE
HANAMAKONDA
WARANGAL (Dt)

Co-ordinator: Sri K. Narayan Reddy, Ph: 9849119222
Office Asst: Sri V. Bhaskar Reddy, Ph: 0870-2540789

M.Sc.:(BOT, ZOO, PHY, CHE, MATHS)
M.A. (ENG, TEL, ECO, HIS, POL, SOC)
MCOM

162 MASTERJI DEGREE & PG COLLEGE
HANAMKONDA, WARANGAL (Dt)

Co-ordinator: Sri A. Shashidhar, Ph: 9849335882
Office Asst: Sri D. Rajendar, Ph: 9347966675

MANAGEMENT DIPLOMAS, PGDCA

165 SIDDHARTHA DEGREE COLLEGE
NARSAMPET, WARANGAL (Dt)

Co-ordinator: Sri T. Pulla Rao, Ph: 9959493374
Office Asst: Sri K. Raj Kumar, Ph: 08718-232330

M.Sc.:(ZOO, CHE, MATHS, PSY)
B.A. (ALL), BCOM (ALL)
M.A. (ENG, TEL, SOC) MCOM
B.Sc.(MPCS) BLISC, PGDJM

WEST GODAVARI (Dt)

021 S.V.R.K. DEGREE COLLEGE
ELURU
WEST GODAVARI (Dt)

Ph: 08812 251635, 9848210340

M.Sc.:(MATHS)
M.A. (ENG, POL)
MCOM, B.Sc.(MPC, BZC)
B.A.(BA(G), **Spl.B.A.**(STEL, SENG)), BCOM(G)

031 SRI VASAVI SARADA JUNIOR COLLEGE
AKIVIDU, WEST GODAVARI (Dt)

Co-ordinator: Sri S. Ram Kumar, Ph: 9391669569
Office Asst: S.B.T. Sundari,
Ph: 08816-252972, 255112, 9951853493

M.Sc.:(MATHS)
M.A. (ENG, TEL), MCOM
B.A.(BA(G), **Spl.B.A.**(STEL)), BCOM(G)

061 D R GOENKA WOMEN'S DEGREE COLLEGE
TADEPALLIGUDEM
WEST GODAVARI (Dt)

Co-ordinator: Sri G.J.V.K. Rajendra,
Ph: 9848065415
Office Asst: Kum. V. Lakshmi Panchakshari, Ph: 9885249964
Ph: 08818-225559, 222761

M.Sc.:(BOT, ZOO, PHY, CHE, MATHS, IT, COMPUTERS, PSY)
M.A. (ENG, TEL, ECO, HIS, POL, SOC, J & M, SW), BHM, MCOM, MHRM, B.Sc.(MPE, MECS), BLISC
B.A.(BA(G), MSCA, MES, **B.Com** (BCOM(G), CA) MANAGEMENT DIPLOMAS

- 096 D.N.R. COLLEGE OF LAW
BHIMAVARAM
WEST GODAVARI (Dt)
Ph:08816 - 223583, 225467
M.A. (SW)
LLM
- 110 V. S. K. DEGREE COLLEGE
BHIMAVARAM
WEST GODAVARI (Dt)
Co-ordinator:Sri K. Rajesh, Ph:9885913379
M.Sc.:(PHY, CHE, MATHS)
M.A. (ENG, TEL, SW)
PGDCA
B.Sc.(MPC, MPELe, MELeCs, MPCS)
- 118 B.G.B.S. WOMEN'S COLLEGE
NARSAPUR
WEST GODAVARI (Dt)
Co-ordinator: Sri M. Hari Prasad, Ph:9440894992
Office Asst: Mr. Srinivasa Rao, Ph:08814-273231, 9866414474
M.Sc.:(MATHS)
M.A. (ENG, SW, TEL, ECO, HIS, POL, SOC), MCOM
BA(G), BCOM(G)
- 130 SRI CHALAPATI DEGREE COLLEGE
ELURU-7
WEST GODAVARI (Dt)
Co-ordinator: Sri M. Suryanarayana, Ph:9490629301
Office Asst: Sri Ch. Naga Raju, Ph:08812-659938
BA(G), BCOM(G)
B.Sc. (MPC, MPCS)
M.Sc. (MATHS), MA (ENG)
- 153 SIDDHARTHA DEGREE COLLEGE
PYDIPARRU, TANUKU
WEST GODAVARI (Dt)
Co-ordinator: Smt I.L. Narasimham, Ph:9440394430
Office Asst: M. Rama Devi, Ph:08819-222991
B.Sc.:(MPC), M.Sc. (MATHS, PHY, CHE)
B.A. (ALL), M.A. (ENG, TEL, ECO) MCOM
B.COM. (ALL)
- 173 ABHYUDAYA DEGREE COLLEGE
KAMAVARAPUKOTA
WEST GODAVARI (Dt)
Co-ordinator: Sri Praveen Kumar Sanka,
Ph:9346978797
Office Asst: Kum G. Lakshmi, Ph:08823-256706
M.Sc.:(BOT, ZOO, MATHS)
M.A. (ENG, TEL, ECO, POL), MCOM
B.A. (ALL)

ANNEXURE - IV**A) WINNERS OF GOLD MEDALS IN 27TH CONVOCATION OF
ACHARYA NAGARJUNA UNIVERSITY**

S.No.	Enrol.No.	Student Name	Total Marks	Rank
Academic year 2003-04 Batch				
I.		Smt. Kollimarla Jaysree Memorial Gold Medal		
	A03TL010064	JASTI VANI KUMARI	683	1
II.		Smt. Dr.Vemu Anie Udyasree Memorial Gold Medal		
	A03TL010064	JASTI VANI KUMARI	683	1
III.		Polimetla Satyanarayana & Satyavathi Devi Gold Medal		
	A03HI010028	YETURI BHASKARA RAO	642	1
IV.		Dr. R.Sanathi Sree Gold Medal		
	A03EC020008	MAMIDI ANUPAMA	668	1
V.		Sri.Bhavanari Rama Kotaiah, Anasuryamma, Satyanarayana & Jayalakshmi Gold Medal		
	A03MA020024	PANCHANGAM NARASIMHA CHARYULU	601	1
VI.		Prof. Velisetty Chandrasekhara Rao & Dr. Anasuya Gold Medal		
	A03EG010039	SHAIK JABEEN SULATANA	584	1
VII.		Sri Chellapilla Sita Rama Murthy & Smt.Suryakantham Gold Medal		
	A03EG020169	MOHAMMAD NAZIYA KHURSHEED	66	1
VIII.		Prof. L.Venugopal Reddy and L.Vasundara Gold Medal		
	A03CO020411	GADAM SETTY SUBHASHINI	639	1
IX.		Dogiparthi China Pullaiah Memorial Gold Medal		
	A03CO020411	GADAM SETTY SUBHASHINI	639	1
X.		Prof. Yakasiri Raja Hara Gopal Reddy & Smt. Vijayalakshmi Gold Medal		
	A03LM990003	MARUR ARUNA	615	1

**B) WINNERS OF GOLD MEDALS IN 28TH CONVOCATION OF
ACHARYA NAGARJUNA UNIVERSITY**

S.No.	Enrol.No.	Student Name	Total Marks	Rank
Calendar year 2004 Batch				
I.		Professor. J. Ananthaswamy Memorial Gold Medal		
	C04CH70001	AVULA ARUNA	779	1
II.		Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal		
	C04PH200007	BITRAGUNTA MASTAN RAO	801	1
III.		Professor K.B. Reddy & Smt. Mythreyi Gold Medal		
	C04BO570040	RENUCHINTALA SWATHY	881	1
IV.		Sri. Kondru Suvarna Mani Kumar and Prof. Nirmla Mary Gold Medal (Plant Biotechnology Paper)		
	C04BO620035	SIMHAMBHATLA SRILAKSHMI	76	1
V.		Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal		
	C04MB530007	ADAPA CHANDRA PRADYUTHA	829	1
VI.		Professor Vatchala Luther Das and Smt. Vidya Gold Medal		
	C04ZO520016	BETHAVOLU SHARMILA	873	1

Academic year 2004-05 Batch

S.No.	Enrol.No.	Student Name	Total Marks	Rank
I.	Professor J. Ananthaswamy Memorial Gold Medal A04CH530035	MOHAMMAD JAFURULLA	800	1
II.	Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal A04PH470007	JAYASRI BALINENI	832	1
III.	Professor K.B. Reddy & Smt. Mythreyi Gold Medal A04BO440016	ZAKKA MARY	826	1
IV.	Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal A04BO140004	TUMMURI DEEPTHI	73	1
V.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal A04MB020016	UDDANTI REJESWARI	787	1
VI.	Professor Vutchula Luther Das and Smt. Vidya Gold Medal A04ZO470013	RADHAKRISHNA RAJASEKHAR	906	1
VII.	Sri. Bhavanari Ramakotaiah and Anasuryamma, Satyanarayana & Jaya Lakshmi Gold Medal A04MA640003	JINKA RAMADEVI	598	1
VIII.	Smt. Kollimarla Jayasree Memorial Gold Medal A04TL140094	VANGA SRINIVAS	680	1
IX.	Smt. Dr. Vemu Anie Udyasree Memorial Gold Medal A04TL140094	VANGA SRINIVAS	680	1
X.	Polimetla Satyanarayana & Satyavathi Devi Gold Medal A04HI020009	GARAPATI GOPI CHAND PRAKASH	600	1
XI.	Dr. R. Santhi Sree Gold Medal A04EC430001	SHEGU PUSHPALATHA	670	1
XII.	Professor Velisetty Chandrasekhara Rao & Dr. Anasuya Gold Medal A04EG090010	PAGADALA ASHA MADHAVI	629	1
XIII.	Sri Chellapilla Sita Rama Murthy & Smt. Suryakantham Gold Medal A04EG090010	PAGADALA ASHA MADHAVI	71	1
XIV.	Professor Lakkasani Venugopal Reddy and Smt. Vasundara Gold Medal A04CO140376	GUDIPATI VENKATA RAMA LAKSHMI	600	1
XV.	Dogiparthi China Pullaiah Memorial Gold Medal A04CO140376	GUDIPATI VENKATA RAMA LAKSHMI	600	1
XVI.	Professor Yakasiri Raja Hara Gopal Reddy & Smt. Vijayalakshmi Gold Medal A04LM020048	GADE NIRMALATHA	626	1
XVII.	Late Sri. Nagam Bikshalu Memorial Gold Medal A03BU010075	ELURI VENKATA SIVA NAGA SATISH KUMAR	1420	1
XVIII.	Late Sri. Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold Medal A04SO140069	NARAHARISETTY SRI HARI	557	1
XIX.	Sri. Pothuri Radha Krishna Murthy Gold Medal A03BA070037	PANGULURI SUJATHA	1071	1
XX.	Professor Viswanadhuni Balamohandas & Smt. Vasantha Gold Medal A03BC110335	KONA ANITHA	1271	1

**C) WINNERS OF GOLD MEDALS IN 29TH CONVOCATION OF
ACHARYA NAGARJUNA UNIVERSITY**

Calendar year 2006 Batch

S.No.	Enrol.No.	Student Name	Total Marks	Rank
I.	Professor J. Ananthaswamy Memorial Gold Medal C05CH470023	DAMARLA VIJAYA KUMAR	803	1
II.	Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal C05PH470011	KIPA VENKATESWARA RAO	775	1
	C05PH430006	MACCHAKANTI YELLANNA	775	1
	C05PH040006	MALLAVARAPU PRAMEELA RANI	775	1
III.	Professor K.B. Reddy & Smt. Mythreyi Gold Medal C05BO140020	SAJIDA PARVEEN	843	1
IV.	Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal (Plant Biotechnology Paper) C05BO580012	KONTALA VIJAYALAKSHMI	84	1
V.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal C05MB020007	SONTI VASUNDHARA	795	1
VI.	Professor Vutchula Luther Das and Smt. Vidya Gold Medal C05ZO620064	ARASAVALLI TEJASRI	868	1
VII.	Professor Vellisetty Chandra Sekhar Rao & Smt. Anasuya Gold Medal C05EG600009	M Sree Latha	600	1
	C05EG6200013	K. Radhika	600	1
VIII.	Sri Bhavanari Rama Kotiah and Anasuryamma, Satyanarayana, Jaya Lakshmi Gold Medal C05MA470006	M DHANA LAKSHMI	558	1

Academic year 2005-06 Batch

S.No.	Enrol.No.	Student Name	Total Marks	Rank
I.	Professor J. Ananthaswamy Memorial Gold Medal A05CH047007	SHAIK. SULTHAN	978	1
II.	Smt. Irri Sarojini and Sri Irri Veera Raghavarao Gold Medal A05PH098010	PILLI BEULAH MARGARET	808	1
III.	Professor K.B. Reddy & Smt. Mythreyi Gold Medal A05BO051014	PADMAJA K	873	1
IV.	Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal (Plant Biotechnology Paper) A05BO051014	K PADMAJA	72	1
V.	Sri Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal A05MB055023	SHAHZAD KHAN	781	1
VI.	Professor Vutchula Luther Das and Smt. Vidya Gold Medal A05ZO03414	A BABY HILDA	830	1
VII.	Sri. Bhavanri Ramakotiah and Anasuryamma, Satyanarayana & Jaya Lakshmi Gold Medal A05MA098005	SWETHA GALIPELLY	567	1
VIII.	Smt. Kollimarla Jaysree Memorial Gold Medal A05TL098020	S. VENKATA ARUNA KUMARI	673	1
IX.	Smt. Dr. Vemu Anie Udyasree Memorial Gold Medal A05TL098020	S. VENKATA ARUNA KUMARI	673	1

X.	Polimetla Satyanarayana & Satyavathi Devi Gold Medal			
	A05HI051008	INDIRA PRIYADARSHINI B	538	1
XI.	Dr. R. Santhi Sree Gold Medal			
	A05EC009026	KRISHNEVENI PADIGALA	605	1
	A05EC014033	Pamarthi Uma	605	1
XII.	Prof. Velisetty Chandrasekhara Rao & Dr. Anasuya Gold Medal			
	A05EG110005	B.S.N. KALYANI	630	1
XIII.	Sri Chellapilla Sita Rama Murthy & Smt. Suryakantham Gold Medal			
	A05EG047013	KANDAPAREDDIGARI RAJAGOPAL REDDY	603	1
XIV.	Sri Polimetla Gopi Chand S/o Satyanarayana Gold Medal			
	A05SY002022	PASAM VAYUNANDINI	729	1
XV.	Prof. Yakasiri Raja Hara Gopal Reddy & Smt. Vijayalakshmi Gold Medal			
	A05LM072038	DEVARAKONDA LAKSHMI RAMANA	617	1
XVI.	Late Sri. Nagam Bikashalu Memorial Gold Medal			
	A04BU020050	GANDHAM V RAMAIAH	1414	1
XVII.	Late Sri. Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold Medal			
	A05SO002002	MURIKUPUDI KASIAH	542	1

LIST OF GOLD MEDALS INSTITUTED FOR CDE COURSES

Sl.No.	Course	Sponsorer and Name of the Gold Medal
1.	B.Com	Modern Degree College, Chilakaluripet (Professor Viswanadhuni Balamohandas & Smt. Vasantha Gold Medal)
2.	B.A.	Ruthviks Degree College, Vijayawada (Sri Pothuri Radha Krishna Murthy Gold Medal)
3.	M.Com	S.R.K. Degree College, Nandyal (Professor Lakkasani Venugopala Reddy & Smt. Vasundhara Gold Medal)
4.	M.Com	Mahatma Gandhi Degree College, Guntur (Sri Dogiparti China Pullaiah Memorial Gold Medal)
5.	M.B.A.	Prabhas Degree College, Vijayawada (Late Sri Nagam Bikshalu Memorial Gold Medal)
6.	M.C.A.	Prof. G.N. Brahmanandam, (Grandhi Annapurna & Nagendrudu Gold Medal)
7.	M.Sc. (Chemistry)	Siddhartha Degree & PG College for Women, Hyderabad (Professor J. Ananthaswamy Memorial Gold Medal)
8.	M.Sc. (Physics)	Sri I.V. Raghava Rao, Guntur (Smt. Irri Sarojini and Sri Irri Veera Raghava Rao Gold Medal)
9.	M.Sc. (Botany)	Prof. K.B. Reddy, Department of Environmental Science, ANU (Professor K. B. Reddy & Smt. Mythreyi Gold Medal)
10.	M.Sc. (Botany) II Year Paper "Plant Biotechnology"	Prof. T.N. Mary, Department of Botany, ANU (Sri Kondru Suvarna Mani Kumar and Prof. Nirmala Mary Gold Medal)
11.	M.Sc. (Zoology)	Vikas Degree College, Vissannapet & S.S.N. Degree College, Ongole (Professor Vutchula Luther Das and Smt. Vidya Gold Medal)
12.	M.Sc.(Microbiology)	GATE Degree College, Tirupati (Tammineni Krishnaiah and Paladugu Hari Krishnaiah Naidu Gold Medal)
13.	M.Sc.(Mathematics)	Dr. Bhavanari Satyanarayana, Associate Professor & HOD, Dept. of Mathematics, ANU (Sri Bhavanari Ramakotaiah, Anasuryamma, Satyanarayana & Jaya Lakshmi Gold Medal)
14.	M.A.(English)	Prof. V. Chandra Sekhara Rao, Director, CDE, ANU (Professor Velisetty Chandra Sekhara Rao and Dr. Anasuya Gold Medal)
15.	M.A. (English) I Year Paper – II : Shakespeare	Prof. P. Rama Lakshmi, Dept. of History & Archaeology (Sri Chellapilla Sita Rama Murti and Smt. Suryakantham Gold Medal)
16.	M.A. (Telugu)	Prof. K. Rama Krishna Rao, Asst.Registrar (Rtd), ANU (Smt. Kollimarla Jayasree Memorial Gold Medal)
17.	M.A. (Telugu)	Prof. Naladi Vijaya Ratnam, Faculty of Commerce & Management Studies, ANU (Srimati Dr. Naladi Anie Udayasree Memorial Gold Medal)
18.	M.A. (History)	Sri P. Gopi Chand, Principal, S.G.K. Oriental College, Tadikonda and Smt. Ramalakshmi, (Sri Polimetla Satyanarayana & Satyavati Devi Gold Medal)
19.	M.A. (Economics)	Dr. R. Santhi Sree, D/o. Dr. Chigurupati Nageswara Rao, II Lane, Chandramouli Nagar, Guntur-522007 (Dr. R. Santhi Sree Gold Medal)
20.	M.A. (Social Work)	Dr. T.V. Rao, Founder & Chairman, Dhakshinya Institute for the Mentally Handicapped, Guntur (Chi. Madhavi Latha Memorial Gold Medal)
21.	LL.M	S.S.N. Degree College, Ongole & Vikas Degree College, Visannapet (Professor Yakasiri Raja Haragopal Reddy and Smt. Vijaya Lakshmi Gold Medal)
22.	B.B.M.	Sri. Addanki Sesaiah and Smt. Raghavamma memorial Gold Medal.
23.	M.Sc. (Psychology)	Sri Polimetla Gopichand & Rama Lakshmi Gold Medal.
24.	M.A. (Sociology)	Late Sri Naraharisetty Ramakrishnaya & Late Peteti Krishna Rao Gold Medal
25.	LLM (Jurisprudence)	Sri Kurmala Ramachandra Rao Gold Medal
26.	M.Phil (Telugu)	Prof. Gujjarlapudi Krupachari & Dr. Jyothi Swaroopa Rani Gold Medal.

STATE BANK OF INDIA
APPLICATION FEE DETAILS

ORIGINAL

CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY

Applicant's Name : Mr./Mrs/Kum :

Name of the Course :

Reference No./Enrolment No/New :

ANU, CDE fee Collection A/c.No. : **30036214420 at SBI, ANU Campus**
Branch (CodeNo.4793)

SBI Branch Name :
(Where amount is paid)

Branch Code :
(to be filled by Bank)

Journal No. :
(to be filled by Bank: Write leigibly)

Deposit Date :

Purpose of Payment : Towards :

- a) Cost of Application form :
- b) I Year Fee :
- c) II Year Fee :
- d) III Year Fee :
- e) IV Year Fee :
- f) Examination Fee : Supplementary/Betterment Fee
- g) Others :

Amount : Rupees in Figures :

Rupees in words :

Payee's Signature

Authorised Signatory of Bank

Note : Separate individual Form must be used for each single payment. Group payments through one form should not be made.

Fee receiving branch is advised to write the Deposit Journal No., Branch Code No. and Amount in words above invariably.

STATE BANK OF INDIA
APPLICATION FEE DETAILS

DUPLICATE

CENTRE FOR DISTANCE EDUCATION
ACHARYA NAGARJUNA UNIVERSITY

Applicant's Name : Mr./Mrs/Kum :

Name of the Course :

Reference No./Enrolment No/New :

ANU, CDE fee Collection A/c.No. : **30036214420 at SBI, ANU Campus**
Branch (CodeNo.4793)

SBI Branch Name :
(Where amount is paid)

Branch Code :
(to be filled by Bank)

Journal No. :
(to be filled by Bank: Write leigibly)

Deposit Date :

Purpose of Payment : Towards :

- a) Cost of Application form :
- b) I Year Fee :
- c) II Year Fee :
- d) III Year Fee :
- e) IV Year Fee :
- f) Examination Fee : Supplementary/Betterment Fee
- g) Others :

Amount : Rupees in Figures :

Rupees in words :

Payee's Signature

Authorised Signatory of Bank

Note : Separate individual Form must be used for each single payment. Group payments through one form should not be made.

Fee receiving branch is advised to write the Deposit Journal No., Branch Code No. and Amount in words above invariably.